

**BOARD OF EDUCATION
UTICA CITY SCHOOL DISTRICT
REGULAR MEETING – JANUARY 23, 2024 – 7:00 P.M.
Administration Building – 929 York Street – Kernan School**

BOARD MEMBERS PRESENT: Joseph H. Hobika Jr, Presiding; Danielle Padula, Donald Dawes, Tennille Knoop, James Paul, Jason Cooper

BOARD MEMBERS ABSENT: Robert Cardillo

ADMINISTRATORS PRESENT: Dr. Kathleen Davis, Interim Superintendent, Charles Symonds, Esq., Steve Falchi, Mike Ferraro, Sara Klimek, Andre Paradis, Trina Falchi, Pam Smoulcey, Heather Mowat, Kathy Hughes



Public Comment to the Board of Education

None



President Hobika, Jr. called the Regular Meeting to order at 7:00 p.m. After the Pledge of Allegiance, Board Clerk Kathy Hughes conducted roll call. All members of the Board of Education were present with the exception of Robert Cardillo.



Employee, Student and/or Community Recognition

**RESOLUTION FOR FRANK PALMISANO FORMER ART TEACHER/COACH AT THE
UTICA CITY SCHOOL DISTRICT**

The Board of Education of the Utica City School District records with sorrow the passing of former employee Frank Palmisano. Mr. Palmisano worked as an Art Teacher and Coach at the Utica City School District for approximately forty-one (41) years. Resolved, that the Board of Education expresses its sincere sympathy to the family of Mr. Palmisano and that this resolution be saved upon the records of the district.

Mrs. Knoop made a motion; seconded by Mrs. Padula.

There being no further discussion; motion passes 6-0.

Certificate of Achievement – Nicholas Grieco

The Board of Education and Dr. Davis presented Nicholas Grieco with a Certificate of Achievement.

Community Recognition – Steet Ponte Auto Group

The Board of Education and Dr. Davis presented Steet Ponte Auto Group with a Certificate of Recognition.



Student Discipline

WHEREAS, an appeal of the decision of the Superintendent of Schools regarding student discipline was made to the Board of Education in accordance with Section 3214 of the NY Education Law; and

WHEREAS, the Board of Education duly considered the arguments made in support of the appeal and fully reviewed the record of the matter in light of said arguments.

NOW, THEREFORE, IT IS HERBY RESOLVED THAT, the disciplinary action imposed by the Superintendent of Schools is upheld. The Board finds competent and substantial evidence the student engaged in the charged misconduct and deems the penalty imposed appropriate given the nature of the misconduct and the anecdotal evidence in the record.

Mr. Dawes made a motion and it was seconded by Mr. Cooper.

There being no further discussion; **motion passes 5-1 (Mr. Paul – No)**

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Discussions

Capital Project Update – Kevin Rademacher, LaBella Associates

Mr. Rademacher presented a capital project update.

Questions from Board Members:

None

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Presentations

2024-2025 Budget Presentation – Dr. Kathleen Davis, Interim Superintendent of School

Dr. Davis presented the 2024 – 2025 Budget.

Questions from Board Members:

President Hobika, Jr.: We will be discussing this further at one of the next two meetings. One was February 13th and we're talking about doing maybe March 5th.

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Announcements/Reports

Student Representative Report – Kler Kler Gay Moo

Kler Kler Gay Moo presented a Student Representative Report to the Board of Education for January 2024.

Questions from Board Members:

None

PTO/PTA, Shared Decision-Making Committees, Student Councils, CSE Chairs, Title I, UTA, UAA, UTC, Teamsters Local 182, SEIU Local 200B, M.V. Buildings and Trades Council

Christine Golden presented a report from the Utica Teacher Association.

Questions from Board Members:

None



Superintendent's Report

President Hobika, Jr. asked the Board Members if there were any items that needed clarification before a motion was made on the Consent Agenda. At this time, he polled Board Members:

President Hobika, Jr. Page 23, B – 48 Budget Transfer Personnel CORRECTION

President Hobika, Jr. Page 58, P – 28 Extension of Unpaid Leave of Absence – Teacher

Dr. Davis: We had a few amendments. One was for the RAN. I just want to indicate this is not a second RAN it's the amendment of the first RAN. The only thing we're amending is the time frame. That was the first item. The other one was a Pace Analytical. It was an error in the actual cost for the samplings the lead sampling that's going on right now. It's going very well. That's just an amendment to correct a clerical error.

President Hobika, Jr.: I just had a couple questions if you don't mind. I wanted to have Heather explain to me or us what these budget transfers are there's 21,22,23.

Ms. Mowat: The first one is on page 21. This is a \$30,000 transfer to personal contractual. You may recall a couple months ago we created this account. This was to pay for outside consultants Jim Salamy and Empower strategies, Anthony LaPolla, and I know you had some additional hours that were approved in the superintendent's report so that's to pay them. We'll probably be back again if you have any questions on that one. The next one's page 22, this has to do with insurance, it was before you a couple months ago. We had cyber insurance that was unexpected, not budgeted for, it was added to our policy several months ago. This has to do with two different things, we received new equipment, new trucks this year, the insurance goes up sizable, in addition when we had the agreement with Utica Police Department as part of their agreement that you approved, we would also carry liability insurance. So, that's the significant portion of the \$80,000. 22 is incorrect, 23 is correct, it is \$65,000 for insurance. 22 is incorrect so I'm not quite sure how that made that in there that has to do with something else. I don't think you should be doing that one.

President Hobika, Jr.: Do we need to remove 22?

Ms. Mowat: Let me just take a look at something while we're sitting here with that account number. You know what, it is page 22 is correct it's the \$80,000 for insurance. Page 23, even though the account number is correct, the title should be District Meetings/Contractual. So, the insurance is incorrect and what that is for is you utilize the services of Emily Benedict and that was not budgeted for and that account is utilized for when you go out and have contractual services related to your election. That pays for all your individuals that work for you that day and also pays for the machines it pays for the rent for those machines at different spots around the city. It's the insurance category that is incorrect; the account number is correct it should be district meetings/contractual my apologies.

President Hobika, Jr.: So, we can approve it with just the correction district meeting/contractual. Anybody have any other questions?

Dr. Davis, Interim Superintendent presented the Superintendent's Report dated January 23, 2024 to the Board of Education for approval:

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FOR ACTION:
209

Volume LVIII

Report No. S –

SUBJECT:

**Resolution for Frank Palmisano – Former
Art Teacher/Coach at the Utica City School
District**

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION FOR FRANK PALMISANO
FORMER ART TEACHER/COACH AT THE
UTICA CITY SCHOOL DISTRICT**

The Board of Education of the Utica City School District records with sorrow the passing of former employee Frank Palmisano. Mr. Palmisano worked as an Art Teacher and Coach at the Utica City School District for approximately forty-one (41) years. Resolved, that the Board of Education expresses its sincere sympathy to the family of Mr. Palmisano and that this resolution be saved upon the records of the district.

Date: January 23, 2024

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 210

SUBJECT:

**Resolution for Student Transportation Services –
Star & Strand**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR STUDENT TRANSPORTATION SERVICES

At a meeting of the Board of Education of the Utica City School District, held on January 23, 2024;

WHEREAS, the School District issued a competitive bid for student transportation services on or about January 10, 2024 for transportation to and from a student’s home and a non-public school; and

WHEREAS, Star and Strand Transportation Inc. was the lowest responsive and responsible bidder for said student transportation services bid; and

WHEREAS, the Board of Education desires to contract with Star and Strand Transportation Inc. for student transportation services.

NOW, THEREFORE, BE IT RESOLVED that:

1. Star and Strand Transportation Inc. is hereby awarded the student transportation services contract pursuant to the competitive bid issued on or about January 10, 2024 in a form approved by the School District’s legal counsel and Administration.
2. The Board of Education President and Superintendent of Schools are hereby authorized to execute the contract for student transportation services with Star and Strand Transportation Inc. in the form approved by the School District’s legal counsel and Administration.
3. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote, which resulted as follows:

AYES: _____ NAYS: _____

The Resolution was thereupon declared adopted.

Dated: January 23, 2024

Kathy Hughes, School District Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 21

SUBJECT:

Resolution Approving Nursing Services with NurseCore Management Services, LLC for the 2023-2024 School Year

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION APPROVING NURSECORE AGREEMENT

WHEREAS, the Utica City School District (the "School District") has a need for nursing services during the 2023-24 school year; and

WHEREAS, NurseCore has agreed to provide such nursing services on terms and conditions set forth in an agreement with a term extending through June 30, 2024 (the "Agreement"); and

WHEREAS, the School District Board of Education wishes to approve the Agreement;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Utica City School District Board of Education (the "Board") approves the NurseCore Agreement.
2. The Board authorizes the Acting Superintendent of Schools to execute said Agreement.
3. This resolution shall take effect immediately.

Dated: January 23, 2024

District Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 212

SUBJECT:

Resolution Approving Amendment No. 7 to CorVel Enterprise Comp Services

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION APPROVING AMENDMENT NO. 7 TO CORVEL ENTERPRISE COMP SERVICES AGREEMENT

WHEREAS, the Utica City School District (the "School District") and CorVel Enterprise Comp Services ("CorVel") are parties to an agreement for workers' compensation management services dated November 1, 2014 ("Agreement"); and

WHEREAS, CorVel has presented "Amendment No. 7" to the Agreement revising the fees set forth in Exhibit B; and

WHEREAS, the School District Board of Education approves Amendment No. 7;

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

4. The Utica City School District Board of Education (the "Board") approves Amendment No. 7 to the CorVel Agreement effective January 23, 2024.
5. The Board authorizes the Acting Superintendent of Schools to execute said Amendment No. 7 to the CorVel Agreement.
6. This resolution shall take effect immediately.

Dated: January 23, 2024

 Kathy Hughes, District Clerk
 Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 21

SUBJECT:
Construction Project

Resolution Awarding Contract for Capital

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION AWARDING CONTRACT FOR CAPITAL CONSTRUCTION PROJECT

WHEREAS, the Utica City School District (the "School District") is a participating member of the OMNIA Partners/US Communities Cooperative Purchasing organization ("Cooperative Purchasing Organization") and as a result is able to obtain special members-only discounted pricing for the purchase of goods and services in connection with the 2023-24 ESSER/CRSSA/ARP Grant Funded Project – James H. Donovan Middle School – HVAC capital improvement project (the "Project"); and

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") has determined that it is in the best interest of the School District to contract with Trane U.S., Inc., under the terms and conditions of the OMNIA Partners/US Communities Contract #3341 ("Cooperative Purchasing Contract") and its related proposal dated January 11, 2024 ("Proposal") as modified by the contract jointly prepared with the School District's legal counsel; and

WHEREAS, the Project Architect has reviewed the proposal and the Cooperative Purchasing Contract and has certified as follows:

- a. All equipment and services covered in the Proposal are within the scope of the Cooperative Purchasing Contract; and
- b. All services to be provided by Trane are related to the installation of equipment offered through the Cooperative Purchasing Contract.
- c. The price for all services and equipment is at or below the amount authorized in the Cooperative Purchasing Contract.

WHEREAS, the Board of Education has determined that the Contract qualifies as a contract exempt from competitive bidding requirements under the authority of NYS General Municipal Law §103(16) and complies with the School District's procurement policies and procedures; and

WHEREAS, the School District's legal counsel, Ferrara Fiorenza PC and Trane have jointly prepared a contract implementing Trane's January 11, 2024, proposal consistent with the terms and conditions of the Cooperative Purchasing Contract which has been shared with the Board of Education; and

WHEREAS, the School District's Interim Superintendent has reviewed the contract and recommends approval as being in the best interest of the School District;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education approves the Contract with Trane in connection with the Project.
2. The Board of Education hereby authorizes the President of the Board or the Interim Superintendent of Schools to enter into the contract on behalf of the Board of Education in substantially the form presented to the Board of Education with such modifications, additions, and revisions (other than a material change to the scope of the contract or the fees) as may be approved by the Interim Superintendent of Schools and legal counsel, which approval shall be conclusively shown by the execution thereof and take all actions necessary or convenient to proceed under the contract in connection with the Project.
3. Upon Board of Education approval, this resolution shall take effect immediately.

Dated: January 23, 2024

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 214

SUBJECT:

ESSER/CRSSA/ARP Grant

Resolution Revising and Approving

Funded Budget for Capital Projects

Authorization is requested of the Board of Education to approve the following resolution:

**RESOLUTION REVISING AND APPROVING ESSER/CRSSA/ARP
GRANT FUNDED BUDGET FOR CAPITAL PROJECTS**

WHEREAS, the Board of Education of the Utica City School District (the "Board of Education") after review and analysis of the needs of the School District and with input from the District's Architect (LaBella Associates, DPC) and Construction Manager (C&S Engineers, Inc.) has determined that it is in the best interest of the School District to revise and amend its budget for the expenditure of ESSER/CRSSA/ARP grant funds to take full advantage of the funding available to the School District for improvements, additions, alterations, reconstruction, and renovations for the following projects:

JFK Field Building - Reconstruction Project, SED# 41-23-00-01-7-006-001; and

Donovan Middle School – Roof Reconstruction Project, SED #41-23-00-01-0-031-009; and

District-Wide Paving Reconstruction Projects:

- o John F. Hughes School - SED# 41-23-00-01-0-009-009
- o Thomas Jefferson School - SED# 41-23-00-01-0-010-009
- o John F. Kennedy Junior H.S. - SED# 41-23-00-01-0-026-012
- o Hugh R. Jones School - SED# 41-23-00-01-0-011-012; and

Donovan Middle School - Additions and Alternations - SED# 41-23-00-01-0-031-011; and

District-Wide Access Control Monitoring Improvements - SED# 41-23-00-01-7-999-006; and

Donovan Middle School – Air Conditioning and Mechanical Reconstruction - SED# 41-23-00-01-0-031-010; and

Additional Site Improvements – buildings to be determined; (the “Projects”); and

WHEREAS, the revised detailed budget breakdown by building for the Projects (the “Revised Budget”) has been shared with the Board of Education showing total construction costs of \$7,367,995, total incidental costs of \$1,086,210, and a total aggregate cost of \$8,454,205 for the Projects; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to deploy the grant funds as set out in the Revised Budget for the Projects;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education approves the Revised Budget and the expenditure of the grant funds for the improvements, additions, alterations, reconstruction, and renovations to be done in connection with the Projects, in compliance with the requirements of the ESSER/CRSSA/ARP grant terms and conditions and the School District’s grant application.
2. The Board of Education hereby authorizes the President of the Board, the Interim Superintendent of Schools, and all officers and employees of the School District to take all actions necessary or convenient to proceed under this Resolution and deploy the funds outlined in the Revised Budget to fund the Projects and comply with all applicable grant terms and conditions.
3. Upon Board of Education approval, this Resolution shall take effect immediately.

Dated: January 23, 2024

Kathy Hughes, District Board Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 215

SUBJECT:

Agreement between the Utica City School District and LaBella Associates, DPC

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and LaBella Associates, DPC dated January 23, 2023 for Pre-Referendum Space Review Services.

FOR ACTION:

Volume LVIII

Report No. S – 216

SUBJECT:
City

Amended Lease Agreement between the Utica School District and 1501 Broad Street Corporation

Authorization is requested of the Board of Education to approve the amended Agreement between the Utica City School District and 1501 Broad Street Corporation, effective January 23, 2024.

FOR ACTION:

Volume LVIII

Report No. S – 21

SUBJECT:

Agreement between the Utica City School District and the Oneida County Probation Department – Initial Response Team (IRT) Services

Authorization is requested of the Board of Education to approve the agreement between the Utica City School District and the Oneida County Probation Department effective January 23, 2024 to provide our district with Probation Officers for purposes of Initial Response Team (IRT) services for the 2023-2024 school year.

FOR ACTION:

Volume LVIII

Report No. S – 218

**SUBJECT:
School**

Affiliation Agreement between the Utica City District and The Trustees of Mount Holyoke

College

Authorization is requested of the Board of Education to approve the Affiliation Agreement between the Utica City School District and the Trustees of Mount Holyoke College, effective January 24, 2024.

FOR ACTION:

Volume LVIII

Report No. S – 219

SUBJECT:

External Clinical Agreement between the Utica City School District and Utica University

Authorization is requested of the Board of Education to approve the External Clinical Agreement between the Utica City School District and Utica University, effective January 24, 2024.

FOR ACTION:

Volume LVIII

Report No. S – 220

SUBJECT:

Confidentiality and Data Use Agreement between the Utica City School District and Excellus Health Plan, Inc. and RDS Services, LLC

Authorization is requested of the Board of Education to approve the Confidentiality and Data Use Agreement between the Utica City School District and Excellus Health Plan, Inc. and RDS Services, LLC, effective January 23, 2023.

FOR ACTION:

Volume LVIII

Report No. S – 221

SUBJECT:

Utica City School District Policies

Authorization is requested of the Board of Education to approve and adopt the following Utica City School District Policies, effective January 23, 2024:

- Policy #5002 – Communicable Diseases (new)
- Policy #5002 – Safety and Security – delete (this will be covered by another policy)
- Policy #5003 – Emergency Closings (revise)

- Policy #5201 – Free and Reduced Meals – delete (replaced by Policy #5202)
- Policy #5201 – Meal Modification Policy (new)
- Adopt revisions to draft Policy #5300
- Superintendent to rescind Regulation 5300.1
- Approve Regulations #5302.1, #5302.2, and #5302.3, and
- Alert our office of all Board action(s)

Date: January 23, 2024

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. S – 222

SUBJECT:

Field Use Agreement between the Utica City School District and the Oneida County Sports Facility Authority

Authorization is requested of the Board of Education to approve and the Field Use Agreement between the Utica City School District and the Oneida County Sports Facility Authority for the period January 1, 2024 through June 15, 2024, effective January 23, 2024.

FOR ACTION:

Volume LVIII

Report No. S – 223

SUBJECT:

Internship – Carly Calogero

It is recommended that the following person be granted an internship in accordance with Utica City School Board of Education Policy 3203:

Carly Calogero

Administrative Internship at Proctor High School and Columbus Elementary School and District Central Office. The Internship will be conducted from February 1, 2024, – January 31, 2025.

Ms. Calogero will be supervised by Kenneth Szczesniak, Acting Principal, Thomas R. Proctor High School, Elizabeth Gerling, Principal, Christopher Columbus Elementary School and Steven A. Falchi, Chief Academic Officer.

Internship hours will be as follows:

January 2, 2024 – June 27, 2024

Thomas R. Proctor High School/Christopher Columbus Elementary School

Monday-Friday 7:00 am-7:55 am

Monday-Friday 3:00 pm-4:30 pm

July 1, 2024 – August 16, 2024

Central Office Administration Building

Monday-Friday 8:30 am-4:15 pm

September 1, 2024 – January 31, 2025

Thomas R. Proctor High School/Christopher Columbus Elementary School

Monday-Friday 7:00 am-7:55 am
Monday-Friday 3:00 pm-4:30 pm

Recommended by Steven A. Falchi, Chief Academic Officer and Dr. Kathleen Davis, Interim Superintendent of Schools.

FOR ACTION: **Volume LVIII** **Report No. S – 224**

SUBJECT: **Internship – Joya Spina**

It is recommended that the following person be granted an internship in accordance with Utica City School Board of Education Policy 3203:

Joya Spina

Administrative Internship at Thomas Jefferson Elementary School and District Central Office. The Internship will be conducted from January 24, 2024 – May 10, 2024. Ms. Spina will be supervised by Tricia Norton, Principal, Thomas Jefferson Elementary School and Steven A. Falchi, Chief Academic Officer. Internship hours will be as follows:
January 24, 2024 – May 10, 2024
Thomas Jefferson Elementary School
Monday-Friday 7:50 am-8:35 am
Monday-Friday 3:45 pm-4:30 pm

Recommended by Steven A. Falchi, Chief Academic Officer and Dr. Kathleen Davis, Interim Superintendent of Schools.

FOR ACTION **Volume LVIII** **Report No. S – 225**

SUBJECT: **American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER) Part 2 Fund Amendment**

Authorization is requested to approve the New York State American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER) Part 2 Fund amendment with the following changes below with a total budget remaining at \$58,254,402.

BUDGET: American Rescue Plan Elementary and Secondary School Emergency Relief (ARP ESSER Part 2 - Funding Period: March 13, 2020 – September 30, 2024)

Code	Current Budget	Change	Amend Budget January 2024
15	\$5,101,196	\$1,695,732	\$6,796,928
16	\$72,652	-\$52,927	\$19,725
40	\$28,126,299	-\$4,608,964	\$23,517,335
45	\$16,147,408	\$2,533,891	\$18,681,299
46	\$727,747	-\$636,800	\$90,947
80	\$3,288,037	-\$909,411	\$2,378,626
20	\$4,791,063	\$1,978,479	\$6,769,542

\$58,254,402

\$58,254,402

Code 15 Professional Salary	Current Budget	Cost Calculation	Change	Amend Budget
Teacher Salaries	\$1,167,396.00	Salaries for Reading/AIS Teachers, ENL Teachers, Classroom Teachers, and Guidance Councilors	\$4,379,179.00	\$5,546,575.00
Teacher hours for Extended Learning Time (Summer)	\$624,000.00	35287.55 hours x \$40.00/hour	-\$482,898.00	\$141,102.00
Teacher hours for Curriculum Development (Summer)	\$391,200.00	No longer needed and will not be used	-\$391,200.00	\$0.00
Teacher hours for Extended Learning Time (School Year)	\$489,000.00	1,357.5 hours x \$40.00/hour	-\$434,699.00	\$54,301.00
Teacher hours for Curriculum Development (School Year)	\$489,000.00	475 hours x \$40.00/hour	-\$469,999.00	\$19,001.00
Teacher hours for Professional Development: e-doctrina	\$615,600.00	6,453.73 hours x \$40.00/hour	-\$357,451.00	\$258,149.00
Teacher hours for CTE Participation: conference/workshops	\$550,000.00	70 hours x \$40.00/hour	-\$547,200.00	\$2,800.00
		Total Change	\$1,695,732.00	
Code 16 Support Salaries				
Office Specialist [Activity 20]	\$8,032.00	True expense	\$6,376.00	\$14,408.00
Academic Coaching [Activity 8]	\$64,620.00	True expense	-\$59,303.00	\$5,317.00
		Total Change	-\$52,927.00	
Code 40 Purchased Services				

Teacher Relation Learning loss Professional Development Facilitation Consultant	\$20,000.00	Project finished and using true cost	-\$9,638.00	\$10,362.00
Open Court reading support and instructional coaching of new reading program	\$7,000.00	10 buildings x \$7,000	\$63,000.00	\$70,000.00
Flooring/Wall/Tile/Ceiling - Jones	\$0.00	1,988 sq. ft. x \$18.49	\$36,753.00	\$36,753.00
New building construction - CTE Wing (27 classrooms, 39,300 sq. ft.)		30,0000 sq. ft. x \$133.33	\$0.00	
General Construction	\$4,380,182.00		-\$854,031.00	\$3,526,151.00
Heating and Ventilation Labor	\$1,752,072.00		-\$1,362,111.00	\$389,961.00
Plumbing Labor & Materials	\$876,036.00		-\$876,036.00	\$0.00
Electric Labor & Materials	\$1,752,073.00		-\$1,668,185.00	\$83,888.00
District-Wide: Roof repair or replacement installations on all school buildings	\$0.00	289.4/sq. ft. x \$76.62	\$22,174.00	\$22,174.00
District-Wide: 140 bottle refill station installations of approved drinking fountains	\$119,000.00	Project finished and using true cost	-\$111,998.00	\$7,002.00
Irrigation Systems Improvement on Middle school grounds	\$16,050.00	Project finished and using true cost	-\$13,892.00	\$2,158.00
District-Wide Security Upgrade Installation – costs include materials, installation, and labor	\$1,050,000.00	Lump Sum Fee (per quote) Security Upgrades (including Camera System, Monitors, Lighting, Entrance Code Devices, etc.): \$400,000. Labor and Materials (including Interior Pendant Mount Dome camera with IR, video recording licenses, programming, key pads, monitors, etc.): \$350,000. Electrical Labor and Materials: \$300,000 Additional 6	\$165,000.00	\$1,215,000.00

machines x
\$27,500

Total Change -\$4,608,964.00

**Code 45
Supplies and Materials**

A to Z Learning software subscription: Writing City (per pupil) annually x 3	\$149,848.50	10 buildings x 2 x \$4,492.45	-\$59,999.50	\$89,849.00
Flex Reading Center Furniture	\$0.00	10 buildings x 500 students each x \$12	\$60,000.00	\$60,000.00
Additional Learning Materials for Learning Loss	\$0.00	9,760 students x \$8.20	\$80,000.00	\$80,000.00
ENL reading instructional material	\$16,000.00	15 sets x \$1,333.33	\$4,000.00	\$20,000.00
District-Wide: 140 bottle refill stations of approved drinking fountains	\$122,760.00	Project finished and using true cost	-\$35,073.00	\$87,686.00
Secondary schools: heated tote Hot Boxes and covers [Activity 18]	\$117,700.00	Project finished and using true cost	-\$115,034.00	\$2,664.00
Classroom flexible seating	\$80,000.00	13 buildings x 875 x \$59.78	\$600,000.00	\$680,000.00
Musical Instruments	\$0.00	1,200 instruments x \$952.38	\$2,000,000.00	\$2,000,000.00

Total Change \$2,533,893.50

Code 46 Travel

Extended Learning Time Transportation	\$646,800.00		-\$636,800.00	\$10,000.00
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Total Change -\$636,800.00

Code 80

Teacher Retirement	\$1,614,102.00		-\$907,217.00	\$706,885.00
Employee Retirement	\$35,302.00		-\$32,146.00	\$3,156.00
Social Security	\$1,204,174.00		-\$682,696.00	\$521,478.00
Worker's Compensation	\$110,177.00		-\$62,468.00	\$47,709.00
Health Insurance	\$324,282.00		\$775,115.69	\$1,099,397.69

Total Change -\$909,411.31

Code 20 Equipment

Air Quality: AC ventilation equipment, replacement parts	\$58,911.00	8 units x \$15,228	\$62,913.00	\$121,824.00
Middle School: Sport Event bleachers (by sections)	\$200,000.00	5 x \$51,656.20	\$58,281.00	\$258,281.00
Air Quality: AC equipment, replacement parts	\$542,715.00	103 x \$23,301	\$1,857,285.00	\$2,400,000.00

Total Change \$1,978,479.00

This budget is predicated on New York State Education Department’s (NYSED) program approval and may be modified based on NYSED Grants Finance review.

FOR ACTION: **Volume LVIII** **Report No. S – 226**
SUBJECT: **Resolution** **Board of Education**
Clerk/ **Part-Time**

Authorization is requested of the Board of Education to approve the following resolution:

Be it resolved, the following individual is appointed to serve as a temporary Clerk (part-time) to assist with preparation for the 2024 annual meeting and general election, for three (3) days per week not to exceed twenty-five (25) hours per week at the rate of \$185.00 per day:

- Mary S. Morales

FOR ACTION: **Volume LVIII** **Report No. S – 227**
SUBJECT: **Amended Consulting Agreement between the**
Utica **City School District and Anthony LaPolla d/b/a**
Empower Business Strategies

Authorization is requested of the Board of Education to amend the Consulting Agreement between the Utica City School District and Anthony LaPolla d/b/a Empower Business Strategies. Consultant’s work hours will be increased from fifteen (15) hours per week to up to thirty (30) hours per week, effective January 23, 2024.

FOR ACTION: **Volume LVIII** **Report No. S – 228**
SUBJECT: **Amended Consulting Agreement between the**
Utica **City School District and James Salamy/Human**
Resources Department

Authorization is requested of the Board of Education to amend the Consulting Agreement between the Utica City School District and James Salamy, Human Resources Department. Consultant’s work hours will

be increased from fifteen (15) hours per week to up to thirty (30) hours per week, effective January 23, 2024.

FOR ACTION: Volume LVIII Report No. S – 229

SUBJECT: Acceptance of Warrant Log by Claims Auditor

Authorization is requested of the Board of Education to accept the Warrant Log from the Claims Auditor, effective January 23, 2024.

FOR ACTION: Volume LVIII Report No. S – 230

SUBJECT: Memorandum of Agreement between the Utica City District and Perch Place, LLC for the Ready for Kindergarten(R4K) Program – Behavior Specialist Position

Authorization is requested of the Board of Education to approve the Memorandum of Agreement between the Utica City School District and Perch Place, LLC for the Ready for Kindergarten (R4K) Program – Behavior Specialist Position for the period January 29, 2024 through June 30 2024.

FOR ACTION: Volume LVIII Report No. S – 231

SUBJECT: Affiliation Agreement between the Utica City School District and SUNY Oneonta

Authorization is requested of the Board of Education to approve the Affiliation Agreement between the Utica City School District and SUNY Oneonta, effective January 23, 2024

FOR ACTION: Volume LVIII Report No. S – 232

SUBJECT: Application for Extended Field Trip – King Elementary School

Authorization is requested of the Board of Education to approve approximately fifty-one (51) King Elementary School students to travel to Boston, Massachusetts on Friday, June 7, 2024. These students will visit the New England Aquarium, the Boston Museum of Science, and take the Duck Boat Tour.

Supervision of these students will be provided by Katherine Hartman, Teacher, Danielle Rauscher, Teacher, Jennifer Neal, Teacher, Samantha Levine, Teacher, Cortney Knight, Teacher, Lindsay Walsh, AIS Facilitator, and Jennie Sikora, Principal.

This trip was reviewed and approved by Jennie Sikora, Principal at King Elementary School, Steven Falchi, Chief Academic Officer, and Dr. Kathleen Davis, Interim Superintendent of Schools.

FOR ACTION: Volume LVIII Report No. S – 233

SUBJECT: Application for Extended Field Trip – Proctor High School

Authorization is requested of the Board of Education to approve approximately twenty-six (26) Proctor High School ROTC students to travel to Passaic, New Jersey to from January 26-27, 2024 to attend the Area 4 Drill Competition. The purpose of this trip is to build the cadet's individual self-confidence and leadership abilities to enable them to succeed and excel, individually and collectively.

Supervision of these students will be provided by Master Chief Mark Williamson, Chief Randi Hylton, and Tamara Egresits, scheduling secretary.

This trip was reviewed and approved by Kenneth Szczesniak, Acting Principal at Proctor High School, Steven Falchi, Chief Academic Officer, and Dr. Kathleen Davis, Interim Superintendent of Schools.

FOR ACTION: Volume LVIII Report No. S – 234
SUBJECT: Service Agreement between the Utica City School District and Pace Analytical

Authorization is requested of the Board of Education to approve the Service Agreement between the Utica City School District and Pace Analytical for lead testing services and other related services, effective January 23, 2024 through June 30, 2024.

FOR ACTION: Volume LVIII Report No. B – 45
SUBJECT: Resolution to Amend Revenue Anticipation Note (RAN)

Authorization is requested of the Board of Education to approve the following amended resolution:

AMENDED
REVENUE ANTICIPATION NOTE RESOLUTION
DATED JANUARY 23, 2024

A RESOLUTION AUTHORIZING THE ISSUANCE OF UP TO \$15,000,000 IN REVENUE ANTICIPATION NOTES OF THE CITY SCHOOL DISTRICT OF THE CITY OF UTICA, ONEIDA COUNTY, NEW YORK IN ANTICIPATION OF THE RECEIPT OF STATE AID DUE DURING THE FISCAL YEAR ENDING JUNE 30, 2025.

BE IT RESOLVED by a Board of Education of the City School District of the City of Utica, Oneida County, New York (the "School District") as follows:

Section 1. There are hereby authorized to be issued Revenue Anticipation Notes (the "Notes") of the School District in anticipation of the receipt of State Aid due during the School District's fiscal year ending June 30, 2025 (the "Revenues").

Section 2. The amount of such Revenues estimated in the School District's 2024-2025 annual budget which is uncollected on the date of this resolution exceeds \$15,000,000.

Section 3. The maximum amount of Notes authorized to be issued is up to \$15,000,000.

Section 4. The Notes shall be of such amount, terms, form and content, and shall be sold in such manner as may be prescribed by the President of the Board of Education, the chief fiscal officer of the School District, consistent with the provisions of this resolution and the Local Finance Law.

Section 5. Pursuant to the authority delegated in this resolution, the President of the Board of Education may issue Notes during the School District's 2024-2025 fiscal year in an amount not in excess of the difference between the amount of uncollected or unreceived Revenues and the amount of any outstanding revenue anticipation notes previously issued in anticipation of the collection or receipt of the Revenues.

Section 6. The period of maturity of the Notes shall not exceed one year. The Notes may be renewed from time to time, but each renewal shall be for a period not exceeding one year and in no event shall the Notes, or the renewals thereof, extend beyond the close of the second fiscal year succeeding the fiscal year in which the Notes are issued. The Notes shall not be renewed in an amount in excess of the difference between the amount of uncollected or unreceived Revenues and the amount of any other outstanding revenue anticipation notes issued in anticipation of the collection or receipt of such Revenues.

Section 7. The faith and credit of the School District shall be and are hereby pledged for the punctual payment of the principal of and interest due on the Notes as the same shall become due and payable.

Section 8. This resolution shall take effect immediately.

Date: January 23, 2024

Kathy Hughes, District Clerk
Utica City School District

FOR ACTION:

Volume LVIII

Report No. B – 46

SUBJECT:

Budget Transfer – Personnel

Authorization is requested of the Board of Education to approve the following Budget Transfer – Personnel Funds for Fiscal Year 2023-2024:

	<u>Account</u>	<u>Description</u>	<u>Amount</u>
From:	A1430.405-00-0000	Health Insurance	\$ 30,000
To:	A1430.405-00-0000	Personnel – Contractual	\$ 30,000
Explanation: To adjust for additional services of outside contractors			
	A1430.405-00-0000	Original Budget	\$ 26,413,500
		Revised Budget with Transfer	\$ 26,128,543
		Transfers In	\$ -
		Transfers Out	\$ 254,957
		Expended & Encumbered	\$ 24,658,509
		Balance before Transfer	\$ 1,580,034
		Percent Used (Original Budget)	93.36%
		Percent Used (Revised Budget)	94.37%
	A1430.405-00-0000	Original Budget	\$ -
		Revised Budget with Transfer	\$ 60,000
		Transfers In	\$ 30,000
		Transfers Out	\$ -
		Expended & Encumbered	\$ 34,645

Balance before Transfer	\$	(4,645)
Percent Used (Original Budget)		0.00%
Percent Used (Revised Budget)		57.74%

FOR ACTION:

Volume LVIII

Report No. B – 47

SUBJECT:

Budget Transfer – Insurance

Authorization is requested of the Board of Education to approve the following Budget Transfer – Insurance Funds for Fiscal Year 2023-2024:

	<u>Account</u>	<u>Description</u>		<u>Amount</u>
From:	A9060.800-00-0000	Health Insurance	\$	80,000
To:	A1910.424-00-0000	Insurance	\$	80,000

Explanation: To adjust for unexpected increase in cost of insurance

A9060.800-00-0000	Original Budget	\$	26,413,500
	Revised Budget with Transfer	\$	26,158,543
	Transfers In	\$	-
	Transfers Out	\$	174,957
	Expended & Encumbered	\$	24,658,509
	Balance before Transfer	\$	1,580,034
	Percent Used (Original Budget)		93.36%
	Percent Used (Revised Budget)		94.27%
A1910.424-00-0000	Original Budget	\$	493,000
	Revised Budget with Transfer	\$	606,956
	Transfers In	\$	33,956
	Transfers Out	\$	-
	Expended & Encumbered	\$	591,630
	Balance before Transfer	\$	(64,674)
	Percent Used (Original Budget)		120.01%
	Percent Used (Revised Budget)		97.47%

FOR ACTION:

Volume LVIII

Report No. B – 48

SUBJECT:

Budget Transfer – Personnel

CORRECTION

Authorization is requested of the Board of Education to approve the following Budget Transfer – Personnel Funds for Fiscal Year 2023-2024:

	<u>Account</u>	<u>Description</u>		<u>Amount</u>
From:	A1430.405-00-0000	Health Insurance	\$	65,000
To:	A1060.400-00-0000	Insurance- District Meeting - Contractual	\$	65,000

Explanation: To adjust for unexpected use of District consultant

A1430.405-00-0000	Original Budget	\$	26,413,500
	Revised Budget with Transfer	\$	26,063,543
	Transfers In	\$	-
	Transfers Out	\$	284,957
	Expended & Encumbered	\$	24,658,509
	Balance before Transfer	\$	1,580,034
	Percent Used (Original Budget)		93.36%
	Percent Used (Revised Budget)		94.61%
A1060.400-00-0000	Original Budget	\$	60,000
	Revised Budget with Transfer	\$	125,000
	Transfers In	\$	-
	Transfers Out	\$	-
	Expended & Encumbered	\$	66,711
	Balance before Transfer	\$	(6,711)
	Percent Used (Original Budget)		111.18%
	Percent Used (Revised Budget)		53.37%

FOR ACTION: **Volume LVIII** **Report No. B – 49**

SUBJECT: **Disposal of Obsolete Equipment and Uniforms**

Authorization is requested of the Board of Education to dispose of obsolete equipment and uniforms located at Proctor High School. The equipment and uniforms to be disposed have been in storage for years and are very old and in poor condition.

FOR ACTION: **Volume LVIII** **Report No. P – 27**

SUBJECT: **Retirement** **Clerical**

It is recommended that the following retirement be accepted:

Debra VanNort	Stenographer Special Education Department Effective: March 26, 2024 Years of Service: 36
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FOR ACTION: **Volume LVIII** **Report No. P – 27**

SUBJECT: Retirement Custodial

It is recommended that the following retirement be accepted:

Wade Karam Custodian – Donovan Middle School
Effective: January 16, 2024
Years of Service: 25

FOR ACTION: Volume LVIII Report No. P – 27

**SUBJECT: Resignation
Custodial/Maintenance**

It is recommended that the following resignation be accepted:

Jaden Sheridan Cleaner
Kernan Elementary School
Effective: January 30, 2024
Reason: Personal
Notification Received: January 17, 2024

FOR ACTION: Volume LVIII Report No. P – 27

SUBJECT: Paid Administrative Leave

It is hereby resolved, that the Board of Education hereby approves paid administrative leave for an employee from January 4, 2024 to January 17, 2024.

FOR ACTION: Volume LVIII Report No. P – 27

SUBJECT: Paid Administrative Leave

It is hereby resolved, that the Board of Education hereby approves paid administrative leave for an employee.

FOR ACTION: Volume LVIII Report No. P – 27

SUBJECT: Paid Administrative Leave

It is hereby resolved, that the Board of Education hereby approves paid administrative leave for an employee.

FOR ACTION: Volume LVIII Report No. P – 27

SUBJECT: Unpaid Leave of Absence Teacher

It is recommended that the following unpaid leave of absence be approved:

Megan Roback Reading Teacher – Jefferson Elementary School

From: February 2, 2024 (P.M.)
To: March 26, 2024
Reason: Family
Notification Received: January 10, 2024

FOR ACTION: **Volume LVIII** **Report No. P – 27**

SUBJECT: **Extension of Unpaid Leave of Absence** **Teacher**

It is recommended that the following extension of unpaid leave of absence be approved:

Kristen Phillips
Special Education Teacher – Conkling Elementary School
From: January 2, 2024
To: April 30, 2024
Reason: Medical
Notification Received: January 2, 2024

FOR ACTION: **Volume LVIII** **Report No. P – 27**

SUBJECT: **Extension of Unpaid Leave of Absence** **Teacher**

It is recommended that the following unpaid extension of unpaid leave of absence be approved:

Joanna Zogby
School
Speech-Language Pathologist – Kernan Elementary
From: February 19, 2024
To: April 12, 2024
Reason: Family
Notification Received: January 10, 2024

FOR ACTION: **Volume LVIII** **Report No. P – 27**

SUBJECT: **Corrected Salary** **Confidential**

It is recommended that the following corrected salary be approved:

Gianna Iacone
Confidential Office Specialist I (12-months), *Provisional
Human Resource Department
Salary: \$46,350 (prorated) per Confidential Contract
Effective: January 8, 2024

FOR ACTION: **Volume LVIII** **Report No. P – 27**

SUBJECT: **Resolution for Probationary Appointment
Marina Aceto – Elementary Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Marina Aceto, who possesses Early Childhood Education Birth-Grade 2, Initial Certificate; Childhood Education Grades 1-6, Initial Certificate issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Elementary Education, to a four-year probationary term commencing retroactively on January 10, 2024 and expiring January 10, 2028 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Marina Aceto must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Marina Aceto's salary shall be \$40,861.00 (prorated), as set forth in Step BA, D-4 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 27

SUBJECT:

**Resolution for Probationary Appointment
Shaye Gardinier – Elementary Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Shaye Gardinier, who possesses Childhood Education Grades 1-6, Initial Certificate issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Elementary Education, to a four-year probationary term commencing retroactively on January 9, 2024 and expiring January 9, 2028 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Shaye Gardinier must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Shaye Gardinier's salary shall be \$40,861.00 (prorated), as set forth in Step BA, D-4 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 27

SUBJECT:

**Resolution for Probationary Appointment
Corey Colmey – Music Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Corey Colmey, who possesses Music, Transitional G Certificate issued by the Commissioner of Education, is appointed to the position of Music Teacher in the tenure area of Music, to a four-year probationary term commencing January 5, 2024 and expiring January 5, 2028 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Corey Colmey must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if he receives an ineffective composite or overall rating in the final year of the probationary period he shall not be eligible for tenure at that time. Corey Colmey's salary shall be \$48,558 prorated as set forth in Step MA+36, F-6 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 27

SUBJECT:

**Resolution for Probationary Appointment
Lily Corathers – Music Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Lily Corathers, who possesses Music, Professional Certificate issued by the Commissioner of Education, is appointed to the position of Music Teacher in the tenure area of Music, to a four-year probationary term commencing February 26, 2024 and expiring February 26, 2028 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Lily Corathers must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Lily Corathers’s salary shall be \$60,675 prorated as set forth in Step MA+30, K-11 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 27

SUBJECT:

**Resolution for Probationary Appointment
Katrina Hall – Elementary Teacher**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Katrina Hall, who possesses Childhood Education Grades 1-6, Initial Certificate issued by the Commissioner of Education, is appointed to the position of Elementary Teacher in the tenure area of Elementary Education, to a four-year probationary term commencing February 7, 2024 and expiring February 7, 2028 unless extended in accordance with the law. The expiration date is tentative and conditional only. To the extent required by the applicable provisions of the Education Law, in order to be granted tenure, Katrina Hall must receive composite or overall annual professional performance review ratings of either effective or highly effective in at least three (3) of the four (4) years, and if she receives an ineffective composite or overall rating in the final year of the probationary period she shall not be eligible for tenure at that time. Katrina Hall’s salary shall be \$45,798.00 (prorated), as set forth in Step MA+30, E-5 of the collective bargaining agreement.

FOR ACTION:

Volume LVIII

Report No. P – 27

SUBJECT:

**Resolution for Probationary Appointment
Aaliyah Bernard – Teacher Assistant**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROBATIONARY APPOINTMENT

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that Aaliyah Bernard, who possesses Level I Teaching Assistant certification issued by the Commissioner of Education, is

**SUBJECT: Resolution for Provisional Appointment
Alexandria Fiorenza – Account Clerk**

Authorization is requested of the Board of Education to approve the following resolution:

RESOLUTION FOR PROVISIONAL APPOINTMENT

RESOLVED, upon the recommendation of the Superintendent of Schools, that Alexandria Fiorenza, who possesses provisional pre-approval issued by the City of Utica department of Civil Service, is appointed to the position of Account Clerk in the Business Office commencing February 12, 2024. Alexandria Fiorenza’s salary shall be \$41,168 (prorated) as set forth in the collective bargaining agreement between the Utica School Secretaries’ Unit of Teamsters Local 294 and the Utica City School District.

FOR ACTION: Volume LVIII Report No. P – 27

SUBJECT: Resolution for Per Diem Substitutes

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that the following individuals are appointed to serve as per diem Substitute Teachers at \$100.00 per day, effective immediately:

- Joseph Argen
- Garrett Nanna
- Ya Ta Na Oo
- Taylor Raux
- Thomas Roefaro
- Cecilia Tofani
- Maria Weimer

FOR ACTION: Volume LVIII Report No. P – 27

SUBJECT: Resolution for Per Diem Substitutes

Authorization is requested of the Board of Education to approve the following resolution:

RESOLVED, upon the recommendation of the Acting Superintendent of Schools, that the following individual is appointed to serve as a per diem Substitute Teacher (certified) at \$130.00 per day, effective immediately:

- Leslie Milazzo

FOR ACTION: Volume LVIII Report No. P – 27

SUBJECT: Appointments Teacher

**2023-2024 District Comprehensive Improvement Plan (DCIP)
School Comprehensive Education Plan (SCEP) and Grant Funded Activities
Proctor High School**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023-June 30, 2024
 Funding: Title I, Title II, Title III, Title IV, ARP ESSER & RSIP

Rate of Pay	\$40 per hour
Grant	Hours not to Exceed
Title I Building	178,000
Title II District-wide	380
Title III District-wide	932
Title IV District-wide	3075
ARP ESSER District-wide	78375
RSIP District-wide	2200

Teachers:

Elisha Abbe	Jacqueline Bushey	Corey Dubach	Nicole Hayes
Julie Adasek	Carly Calogero	Jessica Dubois	Jason Henninger
Drew Albaugh	Kerry Calogero	Mitchell Duncan	Denise Herring
Sara Allen	Ryan Calogero	Eileen Dutcher	Ashley Hinckley
Anthony Alsheimer	Edward Campbell	Carol Ethier	Alexis Holmes
Justin Angrisano	Kathleen Capozzella	Maria Fanelli	Christina Hopkins
Jason Anguish	Megan Cappadonia	Ann M Farrell	Tamara Hughes
Anastacia Aragon	Cassandra Carpenter	Maria Fielteau	Jacqueline Jackson
Donna Arancio	Rebecca Cole	Jessica Fiore	Pamela Janowski
Frank Aurigema	Kristen Collea	Karie Fischer	Alexandria Jennings
Tanya Baffa	Jessica Collis	Kelsey Foose	Cameron Jennings
Regina Baker	Anne Conde	Eva Furcinito	Christopher Jennings
Amy Barok	Daniel Conte	Stephanie Gatto	Heather Johnson
Michael Beehm	Christopher Cooley	Karen Gavigan	Lynn Joseph
Sherisse Bell	Margaret Costanza	Nicholas J. Gentile	Jason Kalies
Charles Bennett	Sarah Cotrupe	Sara Georgia	Richard Karam
Kelli Bikowsky	Brandy Cubino	Peter Giometti	John Keady
Kaleigh Blando	Kayla DeCarr	Gina Giruzzi	Karrie Kehoe
Trisha Bobowski	Judith DeFina	James Giruzzi	Annamaria Kelly
Allie Bonacci	Justin Delong	Ricardo Giruzzi	Leonard Kennedy
Andrew Boyd	Nicole DelVecchio	Christine Golden	Susan Khan

FOR ACTION:

Volume LVIII

Report No. P – 27

SUBJECT:

Appointments

Teacher

**2023-2024 District Comprehensive Improvement Plan (DCIP)
 School Comprehensive Education Plan (SCEP) and Grant Funded Activities
 Proctor High School (Cont'd)**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023- June 30, 2024
 Funding: Title I, Title II, Title III, Title IV, ARP ESSER & RSIP

Rate of pay	\$40 per hour
Grant	Hours not to Exceed
Title I Building	178,000
Title II District-wide	380
Title III District-wide	932
Title IV District-wide	3075
ARP ESSER District-wide	78375
RSIP District-wide	2200

Teachers:

Monica Bravo	Jennifer DePaul	Mariana Gorrin	Nathan Kishman
Carvon Brazier	Maryann DeSanctis	Bradley Gouger	Stacy Kleber
Jeffery Brown	Steeves Devlin	Kurt Gradel	Elizabeth Korrie
Keith Brown	Melissa Diana	Lorraine Griffith	Bryan Koscinski
Lauren Brown	Catherine Dougherty	Dennis Hahn	Alla Kudelich
Andrew Buffington	Shauna Douglass	Katherine Hall	Ivan Kudelich
Jennifer Kunze	Frank Nobis	Frank Robertello	Katherine Tejada
John Lamb	Judith Nole DeFina	David Ross	Julie Thompson
Brian Lanz	Daniel Oliver	Nicole Rossi	Jeffrey Thrasher
Judith LaTour	Marlene Ouder Kirk	Meghan Salerno	Tammy Thrasher
Jonathan Levine	Lauren Paladino	Mary Ellen Salerno	Megan Timian
Brandon Long	Nancy Paladino	JoEllen Sampson	Amajla Tricic
Adam Lovecchio	Deborah Palaka	Melinda Schink	Sara Trudeau
Lori Malanoski	Jaclyn Pallas	Barbara Schmalz	Karen Trunfio
Stephanie Malerba	Louis Parrotta	Michael Scotellaro	Michele Upson
Kylie Marraffa	Deborah Pedersen	Albert Shaw	Kelly Velardi
Charlene Mazur	Steven Penge	Emily Shene	Heather Waller
Alexis McKerrow	Kristi Peterson	Tamie Sins	Michele Walrath
Tara Mellor	Kimberly Pflanz	Jessica Sklarz	Miranda Watson
Patricia Metzger	Sead Pjanic	Erin Slegaitis-Smith	Deborah White

FOR ACTION:

Volume LVIII

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SUBJECT:

Appointments

Teacher

**2023-2024 District Comprehensive Improvement Plan (DCIP)
 School Comprehensive Education Plan (SCEP) and Grant Funded Activities
 Proctor High School (Cont'd)**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023- June 30, 2024
 Funding: Title I, Title II, Title III, Title IV, ARP ESSER & RSIP

Rate of pay	\$40 per hour
Grant	Hours not to Exceed
Title I Building	178,000
Title II District-wide	380
Title III District-wide	932
Title IV District-wide	3075
ARP ESSER District-wide	78375
RSIP District-wide	2200

Teachers:

Donna Millett-Hans	David Plescia	Matthew Smith	Melissa Williams
Lisa Millner	Dominick Priola	Robert Sniezek	Meghan Wright
Heather Monroe	Guy Puleo	Christina Snyder	Alexius Wronka
Emily Morse	Kathryn Ranieri- Lawless	Marna Solete	Nicole Wurz
Ledia Mullen	Ronald Raux	Lacey Stevens	Jessica Yager
Tara Nagel	James Raymer	Kristen Sydoriw	Joelle Yost
Richard Nicholas-Hahn	Kristin Reese	Steven Szymanski	Michael Zaloom
Gretchen Nichols	Alisa Reid	Margaret Tahan	Jessica Ziarko
Rebecca Nix	Deanna Risucci	Genevieve Tallarino	Matthew Zyskowski

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Appointments

Teachers

**2023-2024 District Comprehensive Improvement Plan (DCIP)
 School Comprehensive Education Plan (SCEP) and Grant Funded Activities
 Donovan Middle School**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023 – June 30, 2024
 Funding: Title I, Title II, Title III, Title IV, ARP ESSER & RSIP

Rate of Pay	\$40 per hour
Grant	Hours not to Exceed
Title I Building	52240
Title II District-wide	380
Title III District-wide	932
Title IV District-wide	3075
ARP ESSER District-wide	78375
RSIP District-wide	2200

Teachers:

Brianna Adams	Breanna Forte	Mark Mullen
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Jacob Anweiler
 Crystal Barringer
 Michael O. Brigano
 Tabitha Broadbent
 Gina Buono
 Christian Cognito
 Andrew Cohen
 Syreeta Colon
 Adam Colone
 Shannon Conner
 Erin Conte
 Gina Costantine
 Jeremy Crème
 Nathen DeBan
 Carla Destito
 William Eccleston
 Jennifer Edick
 Colleen Egresits
 Ryan Elliott
 Ryan Fagan
 Eldon Ferguson
 Gina Ferris-Wehrle

Nicholas Galiulo
 Patrick Garrett
 Rocco Giruzzi
 Kelly Gordon
 Deborah Gschwind
 Shaun Hadity
 Bonnie Harrington
 Shawn Hawley
 Tanya Hyde
 Aubree Jabour
 Nicole Jones
 Rebecca Jones
 Ethan Kane
 Jessica Kokoszki
 Donna LaPorte
 Marc Leo
 Melissa Maldonado-Jardieu
 Angelina Mancuso
 Diana Mancuso
 Patricia Marashian
 John Martello
 Arnela Mihajlovic

Francesca Palladino
 Jessica Pasqualicchio
 Sarah Pedulla
 Taylor Peters
 Jessica Piazza
 Lisa Ricci
 Russell Ritzel
 Brittany Roundtree
 Phyllis Saville
 Erin Scalise
 John Simmons
 Amy Simons
 Edwin Singleton
 Victoria Stutzenstein-Mankad
 Megan Sutherland
 Stephen Szeliga
 Erin Tessmer
 Jennifer Tillotson
 Sarah Tuckerman-Kilian
 Jami Valeriano
 Suzan Wronka
 Bailey Zalepeski

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Appointments

Teachers

**2023-2024 District Comprehensive Improvement Plan (DCIP)
 School Comprehensive Education Plan (SCEP) and Grant Funded Activities
 Kennedy Middle School**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023 – June 30, 2024
 Funding: Title I, Title II, Title III, Title IV, ARP ESSER & RSIP

Rate of Pay	\$40 per Hour
Grant	Hours not to Exceed
Title I Building	53160
Title II District-wide	380
Title III District-wide	932
Title IV District-wide	3075
ARP ESSER District-wide	78375
RSIP District-wide	2200

Teachers:

Anthony Adamo	Colleen Emond	Melissa Kulik	Rachel Ortega
Jerry Aiello	Carole Ethier	Vanessa Kupelian	Jessica Piazza
Linda Bailey	Paul Femano	Kara LaFache	Judith Piccione

Crystal Bass
 Jenna Bellair
 Stacey Bennett
 Douglas Blanchard
 Jennifer Bohrer
 Rebecca Brosemer
 Colleen Campbell
 Andrea Carney
 Catherine D'Agostino
 Michael Delia
 Carrie Dentino
 Jamie DePerno
 Philip Destito
 Jennifer Edick

Eldon Ferguson
 Nicole Greene
 Kelly Hajdasz
 Melissa Halpin
 Amy Hansen
 Sarah Harter
 Shawn Hawley
 Donna Hilbrandt
 Vanessa Houck
 Merritt Howard
 Rebecca Howd
 Corinne Jensen
 Patricia Kapps
 Ron Klopfanstein

Sabrina Leape
 Emily Lehner
 Daniel Macaluso
 Emily Macaluso
 Lisa Marashian
 Melissa Mariotti
 Jennifer Mastrangelo
 Christian Mazzotta
 Kevin McRorie
 Jamie Mills
 David Minicozzi
 Damian Monaghan
 Catherine Nimey
 David Norton

Carole Rahme
 Lisa Ricci
 Jennifer Roberts
 Oalaa Sallam
 Phyllis Saville
 Barbara Schmalz
 Colleen Schreppel
 Joshua Schreppel
 Yevgeniy Sidorevich
 Matthew Soboloski
 Jackie Starsiak
 Jennifer Tillotson
 Heather VanEtten
 Matthew Waldron

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Appointments

Teachers

**2023-2024 District Comprehensive Improvement Plan (DCIP)
 School Comprehensive Education Plan (SCEP) and Grant Funded Activities
 Albany Elementary School**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023 – June 30, 2024
 Funding: Title I, Title II, Title III, Title IV, ARP ESSER & RSIP

Rate of Pay	\$40 per hour
Grant	Hours Not to Exceed
Title I Building	34080
Title II District-wide	380
Title III District-wide	932
Title IV District-wide	3075
ARP ESSER District-wide	7875
RSIP District-wide	2200

Teachers:

Caitlin Adams
 Carissa Asaro
 Brittany Bohling
 David Carter
 Jaime Cavallo-Volz
 Heather Chiffy
 Shannon Ciccone
 Andrew Clifford
 Audra Colucci
 Mark Colucci
 Michele Cook
 Melissa Daniels

Mary DelMedico
 Christopher DeMauro
 Jessica Dodge
 Carla Dumoulin
 Nicole Dziedzic
 Dina Fernalld
 Shaye Gardenier
 Jodi Heenan
 Heather Jaynes
 Kristen Joy
 Adriana Liberatore
 Kimberly Lucero

Teresa Lynch
 Danielle Manolescu
 Joanna McLendon
 Caitlin Mennig
 Audriana Molina
 Josephine Oliver
 Benjamin Phelps
 Kimberly Philo
 Liliana Piplica
 Dianndra Pristera
 Michele Roberts
 Melissa Savicki

Katrina Scalzo
 Elizabeth Schachtler
 Lisa Schilling
 Calli Shrey
 Melissa Shupp
 Nicole Smith
 Nadia Stashenko
 Jennifer Voce
 Karilyn Wiediger
 Jessica Wilk
 Mackenzie Young
 Stephen Zumchak

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Appointments

Teachers

**2023-2024 District Comprehensive Improvement Plan (DCIP)
School Comprehensive Education Plan (SCEP) and Grant Funded Activities
Columbus Elementary School**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023 – June 30, 2024
Funding: Title I, Title II, Title III, Title IV, ARP ESSER & RSIP

Rate of Pay	\$40 per hour
Grant	Hours not to Exceed
Title I Building	45840
Title II District-wide	380
Title III District-wide	932
Title IV District-wide	3075
ARP ESSER District-wide	78375
RSIP District-wide	2200

Teachers:

Carolyn Alesia	Joshua Fucci	Michael Pagliaro
Ashley Arcuri	Jennifer Giovinazzo- Scaparo	Michele Parrotta
Andrea Bansner	Stephanie Graham	Stephanie Payne
Marissa L. Brown	Heather Guidera	Molly Pullo
David A. Caruso	Audrea Holmes- Rinaldo	Digna Remache
James Caswell	Constance Hosler	Alexa Schillaci
Andrew Clifford	Michele Jackson	Melissa Shafer
Kelly A. Colicci	Kasandra Jardines	Hannah Smith
Danyse Collins	Kelly Keller	Lisa Spinks
Christopher DeMauro	Marie Angela Kopek	Christine Suppa
Chelsy Diaz	Krystal Larish	Doris Testa
Pamela B. Elder	Lynda Lloyd	Janet Tobiasz
Sharon W. Ellison	Antionette Manino	Mackenzie Vitale
Kathleen Enders-Berg	Danielle McEwen	Amy Warmuth
Melissa H. Evolo	Shauna Mills	Mary Waiter
Louis Faga	Katherine Murphy	Marnie Williams
Mamie Faga	Jennifer Musch	Connie Zelsnack
Kimberly Ferrucci	Lianne Nimey	
Ann Forrest-Rieben	Clinton Norwood	

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Appointments

Teachers

**2023-2024 District Comprehensive Improvement Plan (DCIP)
School Comprehensive Education Plan (SCEP) and Grant Funded Activities
Conkling Elementary School**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023 – June 30, 2024
Funding: Title I, Title II, Title III, Title IV, MBK, ARP ESSER & RSIP

Rate of Pay	\$40 per hour
Grant	Hours not to Exceed
Title I Building	41520
Title II District-wide	380
Title III District-wide	932
Title IV District-wide	3075
ARP ESSER District-wide	78375
RSIP District-wide	2200
MBK Per Building	645

Teachers:

Alicia Adamczyk	Roseann Eanniello	Anne Kent-Kwasniewski	Deborah Rowlands
Noe Ra Ma Be	Amanda Faccioli	Savannah Leo	Imane Sahbani
Rebecca Blaise	John Freleigh	Hilary Lonis	Hilary Schafer
Geno Brown	Daniella Girmonde	Cortlan Manning	David Schiavi
Megan Bush	Jason Hart	Dawn Mastroianni	Adam Schultz
Aaron Cidzik	Paul Hart	Laura McCabe	Madison Shaffer
Daniel Clark	Roxanne Irizarry	Bridgette McDaniel	Lori Sieffert
Corey Colmey	Anna Jackson	Katelyn Mootz	Melissa Sperry
Amy Conte	Allison Jones	Diane Murray	Patricia Terry
Bonnie Dawes	Matthew Jones	Vanessa Neri	Taylor Thorne
Marangely Delgado	Selma Joseph	Brandon O'Connor	Ashley Usmail
Christopher DeMauro	Lindsay Kaczor	Kimberly Page	Courtney Walter
Jaclyn Durrigan	Deanna Kennedy	Francesca Robertello	Rachael Zielinski

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Appointments

Teachers

**2023-2024 District Comprehensive Improvement Plan (DCIP)
School Comprehensive Education Plan (SCEP) and Grant Funded Activities
General Herkimer Elementary School**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023 – June 30, 2024
Funding: Title I, Title II, Title III, Title IV, ARP ESSER & RSIP

Rate of Pay	\$40 per hour
Grant	Hours not to Exceed
Title I Building	38200
Title II District-wide	380
Title III District-wide	932
Title III District-wide	3075
Title IV District-wide	78375
ARP ESSER District-wide	78375
RSIP District-wide	2200

Teachers:

Amy Appler-Scaccia	Jennifer Faustino	Kristy Kohlbrenner	Sarah Schultz
Katherine Brooks	Kimberley Fernalld	Angela LaPage	Tricia Service
William Bukovsky	Maria Fiorini	Francesca Laufer	Casey Smith
Elizabeth Buono-Graziano	John Freleigh	Terry Laurer	Kelsey Sprock
Karen Castaneda	Michele Frye	Samantha Lee	Bryan Stamboly
Jennifer Chambrone	Alinda Goodman	Elizabeth Loughlin	Kelly Trexler
Kristin Colucci	Linda Graves	Christine McGlynn	Penny VanDusen
Carson Cunningham	Lisa Grieco	Kristin Mergenthaler	Anthony Vinci
Mary Jo DeAngelo	Sara Griffiths	Marie Nigro	Kirstin Vivacqua
Heather Delia	Joseph Guidera	Christopher Pallas	Lauren Vollmer
Anna Demeter-Johnston	Catherine Harter	Kristen Phillips	Cynthia Wadsworth
Christopher DeMauro	Jason Holmes	Colleen Riley	Chyann Wagoner
Kelly Dudek	Catherine Hudack	Christina Roefaro	Bradley White
Amy Eddy	Carrie Jones	Gary Rogowski, Jr.	Melissa Williams
Debra Ellis	Pamela Karas	Kristen Scalise	Amanda Young

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Appointments

Teachers

**2023-2024 District Comprehensive Improvement Plan (DCIP)
School Comprehensive Education Plan (SCEP) and Grant Funded Activities
Hughes Elementary School**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023 – June 30, 2024
Funding: Title I, Title II, Title III, Title IV, ARP ESSER & RSIP

Rate of Pay	\$40 per hour
Grant	Hours not to Exceed
Title I Building	22400
Title II District-wide	380
Title III District-wide	932
Title IV District-wide	3075
ARP ESSER District-wide	78375

RSIP District-wide 2200
 MBK Per Building 645

Teachers:

Angela Aurigema	Christine Edic	Kathleen Maycock	Caitlin Recchio
Jessica Barth	Sara Fairbairn	Melinda McCabe	Jacqueline Rueckert
Cheryl Bateman	John Freleigh	Traci McClendon	Meredith Salisbury
Shelby Bohling	Dawn Gagliano	Anthony Mucurio	Ellen Schulze
Gregory Brockway Jr.	Allison Gates	Corey Mullin	Charisse Smith
Kara Burns	Erica Jalonack	Victoria Muth	Ani Sojda
Jessica Charles	Sarah Jones	Amber Olmstead	Jillian Testa
Michael Clark	Fallon Kem	Maria Post	Jerome Tine
Anthony Coccia	Shannon Kopcza	Cheryl Potasiewicz	Taylor Torchia
Suzanne Cruger	Melanie Lynch	Ruth Putney	Sara Totaro
Kayla DeAngelo	Francesco Manoiro	Kimberly Race	Besima Vukovic
Cassidy Dobrzanski	Christina Marcantonio	Sarah Reals	Mandie Warmuth
Alison Eccleston	Kerry Maya		

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Teachers

**2023-2024 District Comprehensive Improvement Plan (DCIP)
 School Comprehensive Education Plan (SCEP) and Grant Funded Activities
 Jefferson Elementary School**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023 – June 30, 2024
 Funding: Title I, Title II, Title III, Title IV, ARP ESSER & RSIP

Rate of Pay	\$40 per hour
Grant	Hours not to Exceed
Title I Building	46160
Title II District-wide	380
Title III District-wide	932
Title IV District-wide	3075
ARP ESSER District-wide	78375
RSIP District-wide	2200

Teachers:

Julie Adamo	Laura Crabb	Lauren Kozak	Kristen Sayles
Dina Belmont	Cherie Czepiel	Yun' he Lawruk	Kimberly Shackett
Karla Bennett	Craig Deon	Angela Marsden	Courtney Siciliano
Maria Bonfardeci	Rebecca Engler	Kristy Martin	Deanna Simon
Gregory Brockway, Jr.	Amy Galiulo	Lynda Mazzara	Sane Sinanaj
Michelle Brown	Jamie Green	Lisa McLean-Turner	Joya Spina
Tanya Brown	Allyson Greif	Shawn McQueeney	Jeneva Taylor

Francisca Chandler
 Ammie Clark
 Daniel Clark
 Andrew Clifford
 Nancy Collins
 Carolyn Copeland

Lisa Griffin
 Danielle Hughes
 Thomas Joslyn
 MaryLou Kallies
 Sharna Karelus
 Maureen Karwacki

Rene Mootz
 Colleen Oczkowski
 Sarah Reals
 Rachael Rivera
 Meghan Roback
 Scott Rogowski

Kristen Timpano
 Briana Vellone
 Rachel Waskiewicz
 Arianna Wiater
 Mary Ann Wilkinson

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Appointments

Teachers

**2023-2024 District Comprehensive Improvement Plan (DCIP)
 School Comprehensive Education Plan (SCEP) and Grant Funded Activities
 Jones Elementary School**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023 – June 30, 2024
 Funding: Title I, Title II, Title III, Title IV, ARP ESSER & RSIP

Rate of Pay	\$40 per hour
Grant	Hours not to Exceed
Title I Building	31600
Title II District-wide	380
Title III District-wide	932
Title IV District-wide	3075
ARP ESSER District-wide	78375
RSIP District-wide	2200

Teachers:

Lisa Almy	Amy Costello-Winter	Denise Gribanoff	Lauren Mowers
Julie Acquaviva	Carrie Crandall	Danielle Grogan	Alexandra Murphy
Giuseppe Battista	Mary DePalma	Meghan Klausner	Mary Rose Noonan
Emily Bawolak	Michele Diliberto	Madelin Krecidlo	Jennifer Noti-Gerstner
Katrina Briody	Sherry Drake	Audrey Kruger	Paris Pearson
Gregory Brockway Jr.	Bonnie Fazio	Melissa LaPaglia-Raux	Lisa Pinto
Mariah Butler	Michael Ferris	Anne Latshaw	Melissa Sawanec
Frank Calhoun	Kristen Gagnon	Melissa Marris	Carrie Thomas
Colleen Cieccko	Suzanne Gazzilli	Melody McCoy	Holly Toomey
Andrew Clifford	Kayla Grant	Sarah Mineo	Joseph Yozzo
Mary Ann Condon	Sara Greene	Amanda Mondrick-Robertello	Lisa Zaniewski

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Appointments

Teachers

2023-2024 District Comprehensive Improvement Plan (DCIP)

**School Comprehensive Education Plan (SCEP) and Grant Funded Activities
Kernan Elementary School**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023 – June 30, 2024
 Funding: Title I, Title II, Title III, Title IV, SIG 1003a, ARP ESSER, MBK & RSIP

Rate of Pay	\$40 per hour
Grant	Hours not to Exceed
Title I Building	52240
Title II District-wide	380
Title III District-wide	932
Title IV District-wide	3075
ARP ESSER District-wide	78375
RSIP District-wide	2200
MBK Per Building	645

Teachers:

Alison Alberico	Jordyn Galimo	Nina Marollo	Stephanie Scott
Tina Allen	Marissa Hajec	Jared McFarlin	Courtney Shepherd
Madelynn Anweiler	Sara Head	Merisa Muhic	Kathleen Shevlin
Giuseppe Battista	Debra Hughes	Jenna Palmer	Lynn Shibley
Michele Campola	Andrea Judycki	Christopher Pecheone	Adrienne Sniezek
Kara Carcone	Samantha Judycki	Jordan Penc	Steven Spink
Sarah Coleman	Jessica Keller	Sherry Peterson	Lyudmila Stadnik
Emily Congdon	Man Ling Kwan	Jennifer Phillips	Heather Tucker
Stephanie Corchado	Jacques LaReaux	Victoria Precheur	Lindsey Tutino
Barbara Costello	Nicole Larabee	Courtney Rahn	Andrea Wilson
Joseph DeCondo	Heather Laskowski	Digna Remache	Jessica Woolheater
Christopher DeMauro	Nicole Law	Michelle Roberts	Kathleen Yacco
Chad Demma	Laura Lemura	Bailey Ruffing	Tiffany Ziober
Alyssa Dubiel	Caitlin Mahoney	Erica Sbarra	Joanna Zogby
John Freleigh	Danielle Mancuso		

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Appointments

Teachers

**2023-2024 District Comprehensive Improvement Plan (DCIP)
School Comprehensive Education Plan (SCEP) and Grant Funded Activities
King Elementary School**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023 – June 30, 2024
 Funding: Title I, Title II, Title III, Title IV, ARP ESSER & RSIP

Rate of Pay	\$40 per hour
Grant	Hours not to Exceed
Title I Building	21440
Title II District-wide	380
Title III District-wide	932
Title IV District-wide	3075
ARP ESSER District-wide	78375
RSIP District-wide	2200

Teachers:

Roseanne Angelhow	Tammie Gillmett	Samantha Levine	Danielle Rauscher
Erica Borek	Kelly Grimes	Licia Mallozzi	Christiana Rowlands
Katrina Briody	Katherine Hartman	Kristin Miller	Merissa Sigbieny
Gregory Brockway Jr.	Mirnesa Kadic	Melissa Miller	Kelsey Sprock
Meredith Bruno	Jennifer Karam	Rateba Mohran	Vincent Tutino
Tharath Chapman	Kathleen Kennedy	Jennifer Neal	Rebecca VanDyk
Paige DelGrego	Cortney Knight	Kristy Nobis	Lindsay Walsh
Tammy Filletti	Michelle Komacek	Samantha Levine	
John Freleigh	Valerie LaBella	Taylor Oliver	

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Appointments

Teachers

**2023-2024 District Comprehensive Improvement Plan (DCIP)
School Comprehensive Education Plan (SCEP) and Grant Funded Activities
Watson Williams Elementary School**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023 – June 30, 2024
Funding: Title I, Title II, Title III, Title IV, ARP ESSER & RSIP

Rate of Pay	\$40 per hour
Grants	Hours not to Exceed
Title I Building	59200
Title II District-wide	380
Title III District-wide	932
Title IV District-wide	3075
ARP ESSER District-wide	78375
RSIP District-wide	2200

Teachers:

Maria Aurigema	DeAnne Dow	Marita Laribee	Tracy Stevens
Christy Battinelli	Kristen Edic	Kari Macero	Trey Szatko
Courtney Bellinger	Ashley Fellone	Isabella Mancuso	Codi Tarris
Gregory Brockway Jr.	Shannon Ferguson	Deborah Miller	Samantha Testa
Christy Cannistra	Elaina Fisk	Leona Miller	Andrea Traglia
Deborah Clark	Anthony Gorea	Anthony Mucurio	Angela Tran

Andrew Clifford
Sarah Colon
Kristen Cunningham
Laura Davis
Danielle DeCondo-Hance
Janet Deloach
Shandi Digamus

Hailey Griffith
Ashley Hayes
Danielle Hughes
Lisa Hyatt
Trista Knapp
Shaunna Krantz
Lisa Kuhn

Rachel Nash
Kara Nguyen
Brittany Rudnitski
Rebecca Salerno
Kathryn Scott
Lisa Marie Sowich
Kayla Spencer

Christine Tuttle
Valerie Weir
Brenda Weller
Dawn Wheeler
Katherine Waiter
Karilyn Wiediger
Elizabeth Zumchak

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Appointments

Teacher Assistants

**2023-2024 District Comprehensive Improvement Plan (DCIP)
School Comprehensive Education Plan (SCEP) and Grant Funded Activities
District-Wide**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023 – June 30, 2024
Funding: ARP ESSER

Grant Hours not to Exceed
ARP ESSER 1,008
Rate of Pay: \$40 Per Hour

Teacher Assistants:

Yasenia Abrams
Maria Acevedo
Olga Altieri
Antoinique Anderson
Eileen Angelico
Aalisah Aponte
Julie Arcuri
Barbara Barnhart
Suzanne Battista
Elena Beattie
Jill Belmont
Fannie Benson
Michael Billins
Kyle Bixler
Mary Bohling
Laurie Bossone
Suzanne Brayman
Dewanda Brooks
D' Shauna Brooks
Brandi Brown
Ledia Brucker
Diane Butler
Kelley Caruso

Lynn Clair
Valerie Cогnetto
John Coleman Jr.
Christina Connor-Carpenter
Debra Cordero
Gina Cromer
Melitta Crowder
Pennie Cummings
Michele Damiano
Frank Dardano
Jashawn Darrell
Wilhemina Davis
Jessica Daws
Melissa DeBiase
Lance DeCarlo
Vanessa Dingle
Camryn Dwyer
Jennifer Dybacz
Marie Elefante-Lebert
Barbara Ellis
Ricardo Ervin
Luz Espinal Collado
Oneal Esty

Michelle Fabbio
Mieu Lang Fam
Denise Fargas
Christina Feliciano
Lisa Finnerty
Linda Frisillo
LaTonya Gaffey
Krystle Galarza
Joseph Gentile Jr.
Yvette Giraldo
Kelli Goodman
Elizabeth Gowans
Hannah Gowans
Sandra Graham
Corey Hameline
Shamaya Hammell
LaToya Hammell
Tanisha Harris
Jasmine Harrison
Loriann Heitz
Phung Hoang
Tiernen Hotaling
Celia Huertas

Esmeralda Huskic
Selma Husovic
Mariangela Iuorno
Adam Jacobs
Lisa Jenkins
Kathleen Juliano
Dezare Kelly
Jodi Klenotiz
Ashley Klump
Matthew Kolek
Nancy Laino
Harrison Landry
Michelle Landry
Sheila LaQuay
Courtney Leaman
Melinda Liggins
Yulissa Lindsey
Tara Litz
Kerry Lockwood
Shantai Lockwood
Rosa Longo
Iris Lopez
Martha Mancuso

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SUBJECT:

Appointments

Teacher Assistants

**2023-2024 District Comprehensive Improvement Plan (DCIP)
School Comprehensive Education Plan (SCEP) and Grant Funded Activities
District-Wide (Cont'd)**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023 – June 30, 2024
Funding: ARP ESSER

Grant Per Contract
ARP ESSER 1,008
Rate of Pay: \$40 per hour

Teacher Assistants:

Briana Marlenga	Christopher Morin	Candace Rizzo	Christina Sutter
Joany Marquez	Susan Morris	Nitiya Robinson	Michele Taylor
Alba Martinez	Kayla Moynihan	Susan Roehm	Kayla Treen
Skye Martinez	Kristine Moynihan	Ysabel Romero	Katrel Troutman
Christine Mathis	Claire Mumford	Edwin Rosa	Jennifer Vasquez
Heather Mauro	Amy Nanna	Georgina Rosa	Luz Velasco- Mojica
Patricia McComb	Sharine Newman	Jayne Roth	Elham Wassel
Angela McKewn	Diandra Nolasco	Jane Ruffing	Nora Waterbury
Palma Medici	Carol O'Connor	Nita Scotellaro	Danielle Weaver
Dania Mejias Acevedo	Rachel Olds	Donia Selmen	Shari Williams
Amanda Melendez	Imanni Patterson	Fatima Shehadeh	Thomas Williams
Bonnie Miner	Anabel Peralta	Mary Shaheen	Ashley Wnuk- Frank
Millicent Mish	Sami Peralta	Darlene Shelton	Michele Wozny
Kristina Moon	Glenys Perez	Olga Shofany	Michelle Wyborski
Victoria Moore	Rebecca Piper	Katrina Shunk	Laura Yager
Grace Moore	Cathy Reed- Harrison	Kathleen Smith	Nicole Yaghy
Kevin Morales	DeyGely Rentas	Suzanne Smith	
Natalie Morales	Desiree Rivera	Christine Sterling	

FOR ACTION:

Volume LVIII

Report No. P – 27

SUBJECT:

Appointments

Parent Liaison

**2023-2024 District Comprehensive Improvement Plan (DCIP)
School Comprehensive Education Plan (SCEP) and Grant Funded Activities**

It is recommended that the following appointments be approved for 2023-2024 school year for involvement in any curriculum development, professional development, or extended learning time, or parent/family engagement activity for the 2023-2024 school year.

Effective Dates: September 1, 2023 – June 30, 2024

It is recommended that the following appointments be approved for the My Brother's Keeper Challenge Grant Program at Kernan Elementary School:

Effective Dates: January 27, February 10, March 9, March 23 and April 6, 2024
Funding: My Brother's Keeper Challenge Grant Program

Teachers:

Kara Carcone
Stephanie Corchado
Alyssa Dubiel
Jordyn Galimo
Samantha Judycki
Nicole Law
Jordan Penc
Bailey Ruffing
Adrienne Sniezek

Salary: \$40.00 per hour per UTA Contract – not to exceed 5 hours total per Saturday

FOR ACTION: **Volume LVIII** **Report No. P – 27**

SUBJECT: **Appointments**
My Brother's Keeper Challenge Grant Program (MBKCG)
Conkling Elementary School

It is recommended that the following appointments be approved for the My Brother's Keeper Challenge Grant Program at Conkling Elementary School:

Effective Dates: January 27, February 3, February 10, March 2, and March 9, 2024
Funding: My Brother's Keeper Challenge Grant Program

Teachers:

RoseAnn Eanniello
Amanda Faccioli
Roxanne Irizarry
Matthew Jones (Sub)
Bridgette McDaniel
Vanessa Neri
Francesca Robertello
Hilary Schafer
Madison Shaffer
Melissa Sperry

Salary: \$40.00 per hour per UTA Contract – not to exceed 5 hours total per Saturday.

FOR ACTION: **Volume LVIII** **Report No. P – 27**

SUBJECT: **Appointments**
My Brother's Keeper Challenge Grant Program (MBKCG)
Hughes Elementary School

It is recommended that the following appointments be approved for the My Brother's Keeper Challenge Grant Program at Hughes Elementary School:

Effective Dates: January 27, February 3, February 10, March 2, and March 9, 2024
Funding: My Brother's Keeper Challenge Grant Program

Teachers:

Anthony Coccia
Dawn Gagliano
Erica Jalonack
Corey Mullin
Amber Olmstead
Cheryl Potasiewicz
Jacqueline Rueckert

Salary: \$40.00 per hour per UTA Contract – not to exceed 5 hours total per Saturday.

FOR ACTION: Volume LVIII Report No. P – 27
SUBJECT: Appointments Teacher
**Refugee School Impact Grant Mini Academy
Conkling Elementary School**

It is recommended that the following appointments be approved for the Refugee School Impact Grant (RSIG) Mini Academy as required by the Refugee School Impact Grant:

Effective Dates: January 27, February 3 and February 10, 2024
Funding: Refugee School Impact Grant

Teachers: \$40.00 per hour per UTA Contract

Sharon Eghigian (E.N.L.)
Nina Marollo (E.N.L.)
Liliana Piplica (E.N.L.)

FOR ACTION: Volume LVIII Report No. P – 27
SUBJECT: Appointments Homebound
Instruction

It is recommended that the following Homebound Instruction appointments be approved:

- Francesca Chandler
- Andrew Cohen
- Michelle Fabbio
- Rebecca Jones
- Diana Mancuso
- Sharine Newman
- Francesca Palladino

- JoEllen Sampson

Secondary Instruction – Minimum three (3) hours per day
 Elementary Instruction – Minimum two (2) hours per day

Salary:

\$40.00 per hour per UTA Contract

FOR ACTION:

Volume LVIII

Report No. P - 27

**SUBJECT:
Curricular Music**

Appointment

Extra-

It is recommended that the following appointment be approved:

John Freleigh

Elementary Orchestra
 Conkling, General Herkimer, Hughes, Kernan, King
 Elementary Schools
 Effective: 2023-2024 School Year
 Index: \$1,311

FOR ACTION:

Volume LVIII

Report No. P – 27

**SUBJECT:
Spring 2024**

Appointment

Coaching -

It is recommended that the following coaching appointment be approved:

Aubree Jabour

Girls Modified Softball
 Donovan Middle School
 Effective: Spring 2024
 Index: \$2,185

FOR ACTION:

Volume LVIII

Report No. P – 27

SUBJECT:

Appointments

Security

It is recommended that the following appointments be approved:

Jason Browne
 20 Chestnut Street
 New York Mills, NY 13417

School Monitor (Security)
 District-Wide
 Effective: January 29, 2024
 Salary: \$18.08 per hour
 Education: GED, Proctor High School
 Experience: Manager, Oneida Indian Nation, Oneida, NY
 11/23 to present

Harry Ingerham
 232 Greene Avenue
 Ilion, NY 13357

School Monitor (Security)
 District-Wide
 Effective: January 29, 2024

SUBJECT: Conferences

It is recommended that the following conferences be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Sara Klimek	Spring 2024 In Person Job and Internship Fair Binghamton, NY Approved by: Dr. Davis & S. Falchi Allotted: \$280.00 from Budget Code: A1430-476-00-0000 No Substitute Required	February 22, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Sara Klimek	Nazareth Spring 2024 Job & Internship Fair Rochester, NY Approved by: Dr. Davis & S. Falchi Allotted: \$310.00 from Budget Code: A1430-476-00-0000 No Substitute Required	March 27, 2024

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Sara Klimek	Western New York Teacher Recruitment Day Niagara Falls, NY Approved by: Dr. Davis & S. Falchi Allotted: \$730.00 from Budget Code: A1430-476-00-0000 No Substitute Required	April 15-16, 2024

FOR ACTION: Volume LVIII Report No. P – 27

SUBJECT: Conference

It is recommended that the following conference be approved:

<u>NAME</u>	<u>CONFERENCE</u>	<u>DATE</u>
Pamela Smoulcey	38 th Annual Committee on Special Education Chairpersons' Conference Lake Placid, NY Approved by: Dr. Davis & S. Falchi Allotted: \$1,126.00 from Budget Code: F044-2110-460-00 No Substitute Required	March 12-13, 2024

FOR INFORMATION: Volume LVIII Report No. P – 28

SUBJECT: Abandonment of Position Food Service/Monitor

It is recommended that the following abandonment of position be accepted:

Johanny Molina-Blanca	Food Service Worker-Breakfast and Lunch Program District-Wide – not to exceed 35 hours per week Effective: January 8, 2024
Mary Proctor	Food Service Worker-Breakfast and Lunch Program District-Wide – not to exceed 35 hours per week Effective: January 8, 2024

FOR INFORMATION:
– 28

Volume LVIII **Report No. P**

SUBJECT:
Assistant

Resignation **Teacher**

It is recommended that the following resignation be accepted:

Esmeralda Huskic	Teacher Assistant – Special Education Watson Williams Elementary School Effective: January 18, 2024 Reason: Personal Notification Received: January 5, 2024
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FOR INFORMATION:

Volume LVIII **Report No. P – 28**

SUBJECT:

Resignation **Food Service/Monitor**

It is recommended that the following resignation be accepted:

Julie Guerrero	Monitor-Breakfast and Lunch Program District- Wide – not to exceed 35 hours per week Effective: January 6, 2024 Reason: Accepted position outside the Utica City School District Notification Received: December 15, 2023
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FOR INFORMATION:

Volume LVIII **Report No. P – 28**

SUBJECT:

Changes of Status **Custodial/Maintenance**

It is recommended that the following changes of status be approved:

Ryon Bengough	Cleaner From: Probationary (26 weeks) To: Permanent Effective: December 11, 2023
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Miguel Rosado

Cleaner
From: Probationary (26 weeks)
To: Permanent
Effective: December 11, 2023

Michael Kohlbrenner

Light Equipment Operator
From: Probationary (26 weeks)
To: Permanent
Effective: September 4, 2023

The above have completed their probationary period.

FOR INFORMATION:

Volume LVIII

Report No. P – 28

SUBJECT:

Unpaid Leave of Absence

Teacher Assistant

It is recommended that the following unpaid leave of absence be approved:

Desiree Rivera

Teacher Assistant – Special Education
Conkling Elementary School
From: January 4, 2024 (P.M.)
To: March 1, 2024
Reason: Medical
Notification Received: December 21, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 28

SUBJECT:

Unpaid Leave of Absence

Teacher

It is recommended that the following unpaid leave of absence be approved:

Daniella Girmonde

Special Education Teacher – Conkling Elementary School
From: November 13, 2023
To: December 18, 2023
Reason: Medical
Notification Received: December 26, 2023

FOR INFORMATION:

Volume LVIII

Report No. P – 28

SUBJECT:

Unpaid Leave of Absence

Food Service/Monitor

It is recommended that the following unpaid leave of absence be approved:

Karol Suero

Monitor-Breakfast and Lunch Program
District-Wide – not to exceed 35 hours per week
From: January 2, 2024
To: March 8, 2024
Reason: Personal/Family

Notification Received: January 2, 2024

FOR INFORMATION:

Volume LVIII

Report No. P – 28

**SUBJECT:
2023**

Rescindment of Appointment

Coaching/Spring

It is recommended that the following rescindment of appointment be accepted:

Angelina Mancuso

Girls Jr. Varsity Softball
Proctor High School
Effective: January 17, 2024

FOR INFORMATION:

Volume LVIII

Report No. P – 28

SUBJECT:

Rescindment of Appointment

Clerical

It is recommended that the following rescindment of appointment be approved:

Sandy T. Tran

Typist (12-months), *Provisional
Donovan Middle School
Effective: January 2, 2024
Reason: Personal
Notification Received: January 3, 2024

MOTIONS FROM THE FLOOR

FOR ACTION:

Volume LVIII

Report No. S – 235

SUBJECT:

Resolutions for District Reorganization

It is recommended that the following Resolutions for District Reorganization be approved:

RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, the instructional position of Chief Academic Officer is hereby abolished, effective immediately; and be it further

RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, the position of Assistant Superintendent of Curriculum, Instruction and Assessment is hereby created, and, because the duties of the Assistant Superintendent of Curriculum, Instruction and Assessment are substantially similar to those of the Chief Academic Officer, Steven Falchi, who possesses Social Studies Permanent 7-12, School District Administrator Permanent, and School Administrator Supervisor Permanent Certification(s) issued by the Commissioner of Education, is hereby appointed to the position of Assistant Superintendent of Curriculum, Instruction and Assessment, effective January 23, 2024. The Assistant Superintendent of Curriculum, Instruction and Assessment’s annual salary shall be \$187,000, prorated to reflect the actual dates of service rendered in the position; and be it further

RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, the Board hereby directs the Interim Superintendent to oversee the preparation of an amended Employment Agreement for

Assistant Superintendent of Curriculum, Instruction and Assessment, Steven Falchi, for presentation to the Board at the February 13, 2024 Board meeting; and be it further

RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, the position of Assistant Superintendent for Business, Finance and Operations is hereby created, effective immediately; and be it further

RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, the administrative position of Director of Testing in the tenure area of Director of Testing is hereby abolished, effective immediately; and be it further

RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, the administrative position of Director of Elementary Education in the tenure area of Director of Elementary Education is hereby created, effective immediately; and be it further

RESOLVED, that upon the recommendation of the Interim Superintendent of Schools, the administrative position of Director of Secondary Education in the tenure area of Director of Secondary Education is hereby created, effective immediately.

Date: January 23, 2024

Kathy Hughes, District Clerk
Utica City School District

Dr. Davis: The overall plan is to have controls in place. We have taken a look at our whole structure. We have abolished some positions and we are reorganizing those positions to be absorbed within the new positions being created. So, through the abolishment's and creations we try to stay within our cost center. We try to create a structure where there was more oversights to both sides of the house. There're two sides of the house of a school district. There is the curriculum, instruction and assessments side then there is the business operations side. Both very distinct, but both have to work in together in conjunction. Currently the way the district is structured there is one side of the house it the superintendent and everybody reports to the superintendent, which doesn't put enough controls in place. So, this will provide the layers needed to make sure both sides are functioning as well and that there is strong oversight.

Mrs. Padula made a motion and it was seconded by Mrs. Knoop

There being no further discussion; **motion passes 6-0.**

FOR ACTION:
FAILED

Volume LVIII

Report No. S – 236

SUBJECT: Resolution to Waive Notice Under Education Law S§ 3811

It is recommended that the following Resolution to Waive Notice Under Education Law S§ 3811 be approved:

RESOLUTION TO WAIVE NOTICE UNDER EDUCATION LAW §§ 3811

WHEREAS, Utica City School District Board of Education ("Board") prior member Donald Dawes ("Respondent") was served with a notice of petition for an appeal to the Commissioner of Education on various dates, the earliest of which was January 23, 2024; and,

WHEREAS, the time service of the appeal upon the Respondent, the appeal has been assigned and;

WHEREAS, under the New York Education Law section 3811 Section 1 where a Commissioner's Appeal arises out of the exercise of the board member's powers or performance of their duties, the school district pays for the reasonable cost and expenses of defending the action, as long as the board member notifies the Board of Education in writing of the action's commencement within 5 days after service of process upon them; and,

WHEREAS, upon a Board of Education being placed on notice of Commissioner's Appeal, New York State Education Law Section 3811(1) provides that, within the ten (10) days following the notice, the Board of Education has the right to designate an appoint legal counsel to represent respondent(s); and

WHEREAS, the Board met in executive session on about January 23, 2024 to discuss the defense of Appeal; and

WHEREAS, the Commissioner of Education has held that, when a board is on notice of an Appeal to the Commissioner, the 5-day period for provision of written notification may be waived; and.

WHEREAS, the board seeks to waive the five-day written notification period under Section 3811 and indicate that it was on notice of the matter within 5 days of service of the Respondent: and.

WHEREAS, the board seeks to confer for the benefits of section 3811 of the Education Law on Respondent; and,

WHEREAS, the board designated legal counsel Gatusso & Ciottoli PLLC as special counsel to handle this appeal and responded desires to consent to the same;

NOW, THEREFORE, IT SHALL BE RESOLVED AS FOLLOWS:

1. The Board of Education was on notice of the appeal as of January 23, 2024.
2. The requirement to notify the Board in writing of the existence of the appeal is there for waived as a superfluous act.
3. The Board expressly agrees to confirm the benefits of section 3811 of the New York State Education Law on Respondent and to be held a liable to the cost incurred under its provisions, subject to the issuance of a certificate of good faith by the Commissioner of Education.
4. The Board designates as legal counsel Gatusso & Ciotoli PLLC as special counsel.
5. Respondents consents to the designation of legal counsel.
6. This resolution shall take effective immediately.

Date: January 23, 2024

Kathy Hughes, District Clerk
Utica City School District

Mr. Paul made a motion and it was seconded by Mrs. Knoop

Mrs. Hughes conducted a voice vote:

Mr. Cooper	No
Mr. Dawes	Yes
Mr. Hobika, Jr.	Yes
Mrs. Knoop	No
Mrs. Padula	No
Mr. Paul	No

There being no further discussion; **motion failed 4-2.**

Mrs. Knoop made a motion to approve the Consent Agenda and seconded by Mr. Cooper.

There being no further discussion; **motion carried 6-0.**

THIS CONCLUDED THE CONSENT AGENDA.

FOR INFORMATION:

Volume LVIII

Report No. P – 28

SUBJECT:

Extension of Unpaid Leave of Absence

Teacher

It is recommended that the following extension of unpaid leave of absence be approved:

Geena Hobika-Angelicola

Science AIS Specialist/Data Facilitator
 Donovan and Kennedy Middle Schools
 From: January 2, 2024
 To: September 3, 2024
 Reason: Personal
 Notification Received: December 19, 2023

Moved by Mrs. Padula; seconded by Mr. Cooper

No further discussion; **motion passes 5-1 (Mr. Hobika, Jr. – Abstain)**

THIS CONCLUDED THE SUPERINTENDENT’S REPORT.



Reports of the Special Committees

BOCES Report – President Joseph Hobika, Jr.

Nothing to report this month.

BOCES Executive Board – Jason Cooper

Nothing to report this month.

Audit/Finance/Grant/Insurance Committee – Donald Dawes/ Joseph Hobika, Jr./Tennille Knoop

President Hobika, Jr.: We are scheduled to meet to discuss the budget.

Capital Projects/Buildings & Grounds/Health & Safety Committee – Danielle Padula/Donald Dawes/Robert Cardillo

Nothing to report this month.

Career & Technical Education (CTE) – Danielle Padula/Tennille Knoop/Jason Cooper

Mrs. Knoop: CTE, there's not even words you can say about CTE because Erica and Michele, they're so thorough with what they are putting together. I think our district is going to be so excited when they see what's coming and what programs are coming and opportunities for these students, hoping too that that's going to be part of the answer for our community, for our students. We all know traditional education doesn't work for everyone, and to have different opportunities for our youth is hopefully going to be one of those answers. We're having additional space, but they're going to be doing hands on work and its not just starting in high schools. We talk, we are seeing it now in the elementary schools. We've seen some STEM programs and STEM clubs come about, which are fantastic. In the middle schools, its going to be completely hands-on. So were catching them young, which I think is important, and something that the CTE program had really pushed. It wasn't wait until they get to high school, the entire creation of this curriculum is K through 12. So, it's really getting students when they're young and getting them excited about something. We all know when we have youth that are excited about something and feel that they're doing something that they're actually doing it hands-on and not sitting there with a book but they're getting their hands in. It, it's something different so to really watch the CTE program come to life is very exciting and we can't wait for you guys to see it. We can't wait for everything to begin. We're ready for them to break ground tomorrow. It's exciting to see some of the possibilities. It's another great option that's going to help our youth and kind of give them a different scope of different angles.

PEAC Committee – Donald Dawes /James Paul/ Jason Cooper

Nothing to report this month.

Policy Committee – Tennille Knoop/Robert Cardillo/Joseph Hobika, Jr.

President Hobika, Jr.: We met, we recommended the adoption of some policies. One of the most recent ones that we adopted was a workplace violence policy in the district. I know that everyone is concerned with the burgeoning youth violence that's taking place in our neighborhoods. Dr. Davis and I attended a meeting in the mayor's office, a couple days after the shooting, the first shooting, not the second shooting. It was attended by the sheriff and his second in command, the police chief, the deputy police chief, the mayor, the county executive, representatives of the state government, various commissioners of county government, the youth bureau, I believe we had some other providers there, a representative from Snug and ICAN. It's a difficult situation. We have to be proactive, a lot of times we end up having to be reactive because we have to protect the kids. It's a very limited number of kids that are involved in this. I asked that we all audit all of the attendance of the kids in the district because I think that lack of attendance, consistent lack of attendance, contributes to a lot that's happening. Its not the only contributing factor. I actually ask that parents be requested, and this might be controversial, I don't know, I know that's what I would be doing, I think you need to look through your kids' belongings and see what you can find. Because if there are weapons in your house that you're not aware of you have to get them and bring them to the police department. That doesn't mean that anything is going to happen to your child or you, but we have to get the guns off the street. We are trying to fix all these problems and provide outlets for the kids and we are trying to bring others into the fold. I mean we have programs. We have after-school programs, they're called sports teams and clubs and activities. I just think that we need to get some grassroots participation here and we need to get a handle on things. A 15-year-old out on the street

at 1:00 in the morning, that's just not right I'm sorry, but it's not. I just think we need some help from the community to help us help the kids.

Dr. Davis: I just want to piggyback. There's also a meeting tomorrow that Trina is going on behalf of the district all of our partners, Anthony Picente and I know Judge Caldwell will also be present. As well as the mayor and other agencies will be there, safe schools. They'll be talking about some collaborative efforts. I know Mr. Falchi is looking at an individualized tutoring program that these kids need to hopefully turn around some students so that they understand the importance of the safety of everyone. We are also purchasing additional x-ray machines for both middle schools which we currently don't have those so that the book bags will pass through those as well as them going through the security system, that is in progress. Door hardware we talked about that tonight with the architects that hardware is coming and the next meeting will be approving Day Automation to finish that work, hopefully that'll be starting in February. So, getting those door alarms on so they can't be propped and things brought in through those, that is all in motion those are some extra layers that we're looking at. Sara is looking at the monitors at the high school for additional hours working with the Union on that so we have the coverage after school once the buses roll out and those after school activities are getting started. We're looking at that and we're working with the Union to see what our options are for that. Those are just some of the things and again a partnership with UPD that we established this year. They've been a huge presence anytime there's been an issue in the community they surround the school and assist. We have a closed campus now at Proctor, so our students stay inside, they are safer there. We can't control once they leave the school for the afternoon they get involved in things they come back it makes it very difficult for our security monitors to manage all the traffic in and out. It also tightens up our envelope and ensures that our students are safe during the school day. That's going to continue because we have not seen a change in what is going on outside the school so we want to keep our students as safe as possible.

Mr. Cooper: It doesn't matter who you are, where you are, whether you're in our school community or outside the Utica community I just ask you get involved in some way. This impacts everybody it's not impacting one neighborhood or one population of citizens it's everybody that's impacted by this. I'll speak for myself I obviously volunteer here I stepped out Friday afternoon to join Snug at the rally that they held. It was pretty impactful to me to see the amount of community members that showed up the amount of ICAN associates that showed up and they're showing up for our kids they're showing up for our community. So, whether it's attending a rally, being part of a conversation, making suggestions to Dr. Davis or whomever it maybe on ways that you think that this can be solved I just encourage you to do that.

Mr. Paul: I think these last two shootings kind of got a big reaction. It's unfortunate that they happened. We got a lot of people talking about how can we address it. Unfortunately, we're reactive right now. We react to everything that happens, it's either by having a rally after the fact, we need to have those rallies before these things happen. We need to get our families involved. Our families know what's going on with their kids. They either are part of it and instigate a lot of it. We have to be honest here. They know what's going on, they don't want to back down they escalate instead of de-escalate. We have to help our families understand the difference. We have to help them understand that it's not conducive to their kids' education or livelihood. I don't know what the problem is but I can say that we need to give them some space after school to do something productive. I don't know how we do that. I don't know what that looks like an open conversation with our community I think will help to solve some of these ills. I think we really need to get into a space where we have and invite our community and let's have a conversation our kids our families our community-based agencies, UPD the government let's get everyone in a room and have this conversation because it's not going to stop if we do it in silos and not know what the other one's doing or how they're approaching it. We have to have some collaborative efforts to make sure we address this and do it properly.

President Hobika, Jr.: Thank you for sharing guys.

Code of Conduct – James Paul/Danielle Padula/Jason Cooper

Mr. Paul: We haven't had a meeting because of the weather and then you just schedule two more meetings on our code of conduct day. I realized February 13th is our code of conduct day as well so we're

going to have to fix that but the next one is scheduled for 2/13 at 5:00 p.m. and hopefully we'll schedule our other meeting to 2/14 at 5:00 p.m. so that's where we're at.

Communications, Equity and Outreach – Danielle Padula/Tennille Knoop/James Paul

Mrs. Knoop: We are going to meet again next month for our February meeting. Everything is doing great. Special thank you to our AV coordinators that are out there just doing a fantastic job. They received new material, training, they are doing great. We have a couple new things that have come out. Everybody's seeing the weekly newsletters that they are doing, which is great. It gives you a little highlight each Friday that comes out to parents of the community. So, next meeting's in February for that.



Financial Report

Budget Status Report – Haylee Lallier – Treasurer

Ms. Lallier: Good evening this month we haven't received a payment yet from the city for tax payments received through the end of December. The current balances are for the 21-22 school year around \$702,000 for the 22-23 school year around \$1,165,000 and for the 23-24 school year around \$4,335,000 regarding the budget status report.

Questions from Board Members:

President Hobika, Jr.: Haylee can I ask you something? When is the payment supposed to be due? We're on the 23rd, when do they have to pay that bill?

Ms. Lallier: We ask them to pay at the beginning of the month. They've been consistently paying at the end of the month.

Mr. Paul: I have a question, have we seen a change in the payments, I am guessing we haven't, since the new administration stepped in?

Ms. Lallier: Not yet.

Ms. Mowat: Can I address that? Two different questions, to your question as is it relates to the 23-24 year they're supposed to be paying us within 5 days of receipt. That's not always easy, you're not going to be paying every day. For the September and October collections we did receive that but then we have the December collections that we're still waiting for. So, when you hear that 4 million for the 23-24 year we're still waiting for that that is should have come our way some time ago. As it relates, I can't remember you had a question Mr. Paul?

Mr. Paul: I just want to know if you've seen a change with a new administration?

Ms., Mowat: This is the difficulty, the new mayor doesn't manage that. The Comptroller is a separately elected official, he manages that. Dr Davis can align that we have spoken with the Comptroller on various occasions, with his staffers and trying to get this moving along. I know that Mr. Galime would do everything he could to meet the requirements but he doesn't have any jurisdiction over the city Comptroller.

Mr. Paul: So, if I hear you correctly I hear that we have an elected official in our city who is delaying payments to the district that serves our city?

Ms. Mowat: He is not paying us per what is required per se per state regulations, yes.

Mr. Paul: Nice way of putting it, but thank you.

Ms. Lallier: Regarding the budget status report all lines with significant variances, again a majority of them are payroll and they are continuing to be worked on I know there's been some transfers already for those

the other ones have budget transfers that are in process to be approved by the board or already have been approved by the board.

Ms. Mowat: So, every month I come to you when we talk about payroll. We look at the budget year to date you would see a lot of overages and a lot of underage's. When the budget was put together last year I wasn't here so I don't know how that was addressed but we've done an awful lot of work the past couple months, Steve Falchi, Sara and myself, Dr, Davis, going through every employee making sure they're in the right lines the right account classifications. There were a lot of changes a lot of changes that we had to make. I think when you see the rollout of the 24-25 budget part of our goal is to make sure that they're spot on that you're not going to see these massive underage's or massive overages that we had to deal with in the past budget transfers for the conclusion of the 22-23 year. I'll be coming to you shortly with making budget transfers but we feel all the payroll lines are covered if we're going to be under budget if you were to take all the payroll together versus the budget line actuals and so we're not just going to come and move changes based on not being completely aligned with all those things, so, that'll be forthcoming. If you were to take a look you will see ups and downs but I can assure you that at this point we're in a very good place in being under budget as it relates to payroll.

Mr. Paul: I have a follow-up question to what I asked earlier. That money that were owed by the city could that be used toward addressing some of the stuff we just talked about with the violence in schools?

Dr Davis: That's our anticipated revenue to operate our general fund budget so it's not found money or extra money is that what you're thinking?

Mr. Paul: No, no not that, meaning if we had it could we use it for what we anticipate in using it on?

Ms. Mowat: No, so if you had additional needs, you know, Dr Davis spoke early or about appropriating fund balances from various things. That is something you could do if we have fund balance, unrestricted fund balance, to do that. That money that's owed to us as cash flow, is cash flow. Earlier we talked about updating the resolution for borrowing up to \$15 million dollars. Right now, we're very blessed that our unrestricted cash flow is very positive. We're monitoring that every month, every month, we're taking a look at this saying where we would be when you pass that resolution last month it was effective up through the end of June 24. We believe that our cash flow is going to be a little low by maybe August and as we're doing these grants we have to front all that money. That's where we asked for that flexibility we hope we don't have to borrow it because you can borrow it but we're paying 5% back interest rate we're paying issuance cost so the goal is to not borrow that money. But if we see cash flow is a little tight during that period of time Dr Davis wanted that flexibility so we could after that particular school year. It takes about 3 to 4 weeks to actually borrow the money so you're giving Dr. Davis to flexibility to step in between now and June of 2025 and borrow up to that portion to make sure that cash flow is appropriate.

Ms. Lallier: Some other things going on; the 4th quarter reports have been submitted, W2's have been mailed out on the 16th. We had a couple bond payments that were due the first and the 15th, those payments have been wired. The sheltered rents sent over by the city a list of them and we're going to compare those to our records. That's something we're working on and we just sent out. There's two pilot agreements that have a balance due that are remaining. We just sent notices out and the lawyers and the city were copied on that.

Dr. Davis: I just want to comment. I know you're going to say the same thing I am, the shelter rent we're still missing Kennedy Plaza. We've been asking for those, multiple times, we've even foiled for them and have not been able to get those.

President Hobika, Jr.: From who?

Dr. Davis: From the city, the Comptroller, the same person.

Ms. Mowat: The Comptroller's office manages all those agreements even though they're actually executed it's not the shelter rents but all the other Pilots are under Jack's Spath. Ferrara Law Firm has been helping us, assisting us, with this. We had to foil for Kennedy Plaza after numerous requests for the Kennedy Plaza agreement. What we did was the city budget is available on the city website we took a look at all the pilots, they are individually listed in there. We then crossed them with the ones were presently receiving and billing for so we noticed a couple that were out of sync and we're just trying to make sure that we're reaping the benefits of the money that's due us. That's something Haylee's been working on and our Ferrara Law Firm and Dr Davis we've all been working on this together. As it relates to the couple pilots that we have not been paid for Haylee has done a great job she keep writing letters but we're about ready to turn it over to legal counsel to ensure we're going to get the funds that we deserve. These pilot agreements and I know Mr. Hobika is very intimate in understanding these pilot agreements they are a function of the city IDA. They're also a function of the city common council. We often don't get the opportunity to have our opinion heard. I know that Dr Davis is intending to have myself attend their next hearing. We have a pilot that's coming up on the Harbor so Dr. Davis has asked me to attend on our behalf. We're doing some fiscal analysis on that agreement. I know Mr. Hobika has been briefed on that too we're really being very avid and taking a look at this agreement. It's all about a long-range planning, it's understanding where we are. We shouldn't just be looking at one particular year we should be knowing what the next three or four years out, what those numbers are going to be because that's all part of the regular projections.

Dr. Davis: The other piece that we have to have into the Comptroller's office by March 1 is our tax levy limit. We can't do that calculation without accurate information on our pilots, inclusive of the shelter rents. We don't have the luxury to wait for the city so we have to guess, we have to do an estimate of what we think that number is going to be and that's not fair to the taxpayers.

President Hobika, Jr.: I am not going to make any comments about this particular issue at this time.

Ms. Mowat: Can I just add something. Every month we come here, Haylee, myself, Dr. Davis, we are looking at every line. We are looking not just to the revenues, but the expenditures. We are going back and looking at historical analysis. We are looking at what should be there and what shouldn't be there. We are trying to project out. You're going to continue to hear some of these stories as we come to. Its not just about the city. We had our internal risk assessments begin last week. The auditors came in. Their job is to take a look at our policies and procedures and our internal controls to see A- are they in place and B- are they working as they are supposed to be working? So, we've all been interviewed. They are looking at possible risk wherever it may lie. Most of the time it is going to be within the business office, but every department is affected financially. So, it is going to take a little bit to get things totally where you expect them to be. We thank you for your patience and we've been working really well as a group trying to get there. But we will be, in the next couple months coming before you and you're going to be hearing some similar stories but we are getting them worked out. I am constantly in Dr. Davis' office looking for advice. We reach out to outside consultants who have been through this before. There are some unique things because you are a city school district that most other school districts don't face. I think we are very fortunate to have the team we have.

President Hobika, Jr.: Thank you Heather.



Approval of Minutes

Mrs. Knoop made a motion to approve the following minutes; seconded by Mr. Cooper.

- December 19, 2023 – Special Meeting
- December 19, 2023 – Regular Meeting

No further discussion; motion passes 6-0



Continuing Business

None

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New Business

President Hobika, Jr.: We are going to add a couple meeting to our schedule. One will be on February 13, 2024 at 5:00 p.m. The other one will be March 5, 2024 at 5:00p.m. We are going to cancel the February 27, 2024 meeting. Do we have a conflict?

Mr. Paul: Yes, on the 5th, we just rescheduled the last 2.

President Hobika, Jr.: What time is yours?

Mr. Paul: 5.

President Hobika, Jr.: Its ok we will just move the board meeting to 6:00 pm.

Mr. Paul: Thank you.

Mr. Paul made a motion; seconded by Mrs. Padula.

No further discussion; motion passes 6-0.

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Communication

None

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Adjournment

Mrs. Knoop made a motion to adjourn the January 23, 2024, Regular Meeting; seconded by Mr. Cooper.

The January Meeting was adjourned at 8:16 p.m.

There being no further discussion; **motion carried 5-0.**

Respectfully transcribed and submitted,

STEPHANIE LYNESS
Assistant Board Clerk